

DMA ADMINISTRATIVE LETTER NO: 15-13, CERTIFICATION AND AUTHORIZATION PERIODS FOR APPLICATIONS TAKEN DURING OPEN ENROLLMENT

DATE: January 28, 2014

SUBJECT: Certification and Authorization Period for Applications
Taken During The Open Enrollment

DISTRIBUTION: County Directors of Social Services
Medicaid Supervisors
Medicaid Eligibility Staff

I. PROCESSING APPLICATIONS DATED OCTOBER 1, 2013 THROUGH DECEMBER 31, 2013

The purpose of this Administrative Letter is to provide instructions for processing applications taken during the open enrollment period that are not eligible based on traditional budgeting principles but are eligible based on Modified Adjusted Gross Income (MAGI) budgeting.

Refer to Administrative Letter No. 06-13 for an explanation of the eligibility groups that are subject to MAGI budgeting.

- A. Effective October 1, 2013, individuals requesting Medicaid through the Marketplace or DSS should be evaluated using the new streamlined application.**
- B. Applications taken during the open enrollment period of October 1, 2013 through December 31, 2013 must be evaluated using traditional and/or MAGI budgeting methodologies.**
- C. Applications dated January 1, 2014 through March 31, 2014 requesting retroactive coverage for an open enrollment month of October 2013, November 2013, and/or December 2013 must be evaluated using traditional budgeting for the open enrollment month(s) and MAGI budgeting effective January 1, 2014.**
 1. Traditional Budgeting
 - a. The traditional budgeting process must be used for all months prior to January 2014.
 - b. If eligible based on traditional budgeting, follow normal application processing procedures.

- (1) The ongoing certification period for applications taken during the open enrollment period that are eligible based on traditional budgeting begins with the month of application.
- (2) Except for MPW, the certification period end date for applications taken during the open enrollment period that are eligible based on traditional budgeting is 12 months from the month of application. The certification period end date for MPW is the end of the post-partum period.
- (3) The authorization period for applications taken during the open enrollment period that are eligible with traditional budgeting begins the first month all eligibility factors are met.

Deny assistance for all months in which ineligibility has been established.

- (4) MAGI budgeting will be applied to these cases at the next scheduled reenrollment or applicable change in situation.

c. If ineligible based on traditional budgeting, refer to C.2., below.

2. MAGI Budgeting

a. Effective January 01, 2014, MAGI budgeting applies.

1. The ongoing certification period for applications taken during the open enrollment period that are eligible only with MAGI budgeting begins with the month of application.
2. Except for MPW, the certification period end date for applications taken during the open enrollment period that are eligible only with MAGI budgeting is 12 months from the month of application. The certification period end date for MPW is the end of the post-partum period.
3. The authorization period for applications taken during the open enrollment period that are eligible only with MAGI budgeting begins the first month all eligibility factors are met, but no earlier than January 1, 2014.

NCFAST will alert the caseworker that the case is ineligible for the months prior to January 2014.

Deny assistance for all months in which ineligibility has been established.

If you have questions regarding this information, please contact a Medicaid Program Representative.

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Acting Director

ST/vb

(This material was researched and written by Vanessa Broadhurst, Policy Consultant, Medicaid Eligibility Unit.)