

CHANGE NOTICE FOR MANUAL

DATE: September 30, 2008

MANUAL: Family Services Manual, Volume 1: Children's Services, Chapter VIII: Section 1412

CHANGE NO: 09-2008

TO: County Directors of Social Services

Attention: CPS Program Managers and Supervisors
CPS Social Workers

RE: Section 1412 CPS In-Home Services

EFFECTIVE: October 1, 2008

I. BACKGROUND

The changes that are addressed in the attached section of this notice bring this section current with policy that has previously been approved by North Carolina Association of County Directors of Social Services (NCACDSS).

The State's Program Improvement Plan (PIP) required that we revisit our CPS In-Home Services policy. The resulting changes bring policy into compliance with the specific goals outlined in the PIP.

II. SPECIFIC CHANGES

- Reorganized the section so that the flow of information would be easier to follow.
- System of Care language was added throughout the chapter.
- Specifically identified NC's practice model as the union between MRS and SOC.
- Guidance provided on what to do when a new report is received during In-Home Services.
- Guidance provided that the structured decision-making tools should be completed with the family during the home visit.
- Additional guidance surrounding the involvement of non-custodial parents.
- Guidance provided that a discussion needs to take place with families regarding behavioral changes that mitigate risk and the consequences of not changing risky behaviors when developing the In-Home Service agreement with the parent.
- Guidance provided regarding the use of facilitated Child and Family Team (CFT) meetings at specific times, such as when there has been no progress or there are no behavior changes that mitigate risk when providing CPS In-Home Services in Intensive or High Risk cases.
- Clarified that during In-Home Services there is nothing that prevents the social worker from interviewing the children alone.
- Guidance restated regarding frequency of contacts and CFT's for CPS In-Home Services in Moderate Risk cases.
- Guidance provided that recommends a CFT at case closure and that there should be supporting documentation in the record from service providers regarding case closure.

III. INSTRUCTIONS

Remove		Insert	
Section	Pages	Section	Pages
1412	All	1412	All

Should you have any questions regarding these changes, please contact the Family Support and Child Welfare, CPS policy Section at (919) 733-4622.

Sincerely,



Charisse S. Johnson, Chief
Family Support and Child Welfare Services

CJ:ttr

Attachment
[Section 1412](#)

cc: Sherry S. Bradsher
JoAnn Lamm
Sarah Barham
Hank Bowers
Family Support and Child Welfare Team Leaders
Children's Program Representatives
Work First Program Representatives
Local Business Liaisons