

## **Prepare for the Food and Nutrition Services (FNS) Interview**

Before your FNS application can be processed, you will have to have an interview either by telephone or in-person. If you submit your application in-person, you may be able to be interviewed on the same day. If you mail, fax or complete your application online, contact your county DSS if they do not contact you within a day or two of submitting your application to make arrangements for an interview.

In addition to an interview, listed below is information that may be needed along with examples of what you can provide as verification to allow the county to determine if you are eligible for benefits. This may not be all you need and you may be asked to provide additional or different information based on your individual situation. **If you do not have any of this information you can still complete your application and be interviewed.**

### **Name/Identity:**

- Driver's License
- Work/School/Health Benefit ID
- Voter Registration Card
- Birth Certificate

### **Address/Residency:**

- Voter Registration/Library Card
- Utility Bill
- Rent/Mortgage receipt
- Mail received at your address

### **Earned Income:**

- Check stubs
- Letter or note from your Employer
- Employee W-2
- Income Tax Forms
- Self-employment Bookkeeping Records

### **Unearned Income (Social Security, Veterans benefits, Child Support, Retirement)**

- Bank Statement
- Benefit Award Letter/Benefit Payment Check
- Child Support Agreement
- Income Tax Forms

### **Expenses:**

- Rent or Lease Agreement
- Mortgage/Property Tax/Homeowner's Insurance Statement
- Day Care receipts
- Medical Expense receipts

### **Immigration Status:**

Immigration and Naturalization papers are not required if you are applying for FNS benefits only for your children born in the United States.

### **What to expect during the interview:**

A worker will review your application with you. You will have the opportunity to ask questions and change any answers or answer any questions left blank. You will be informed, in writing, of any additional information needed and the date you need to return it. Information provided may have to be copied or scanned. If you need assistance with obtaining any requested information, let the worker know and they will help you. The application process can take up to 25 days, however the sooner you provide all required information, the sooner you will receive your benefits if found eligible.