



CHANGE NOTICE FOR MANUAL

DATE: December 1, 2005

MANUAL: WORK FIRST MANUAL

CHANGE NO.: 04-2005

TO: County Directors of Social Services

EFFECTIVE: Immediately, make the following changes to the Work First Manual

I. BACKGROUND

The previous Worker's Compensation Insurance Carrier for Work First was St. Paul Travelers. Granite State Insurance Company (AIG Group) is the new carrier for Workers Compensation.

II. SPECIFIC CHANGES

Work First Manual Section 118, including figures 2 and 10, were updated to reflect the new Workers Compensation Insurance Carrier, Granite State Company/AIG Group. The new policy number is WC2787720 and is included in the policy manual change. Claims cannot be filed online as previously indicated. For the purposes of filing a claim, please contact a customer service agent at 1-888-393-6828. Medical providers can be located via the internet at <http://www.aigclaimservices.com>.

III. IMPLEMENTATION INSTRUCTIONS

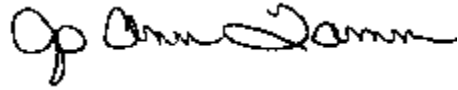
This change is effective immediately.

IV. INSTRUCTIONS FOR MAINTENANCE OF THE WORK FIRST MANUAL

Remove		Insert	
Section	Pages	Section	Pages
118	1-34	118	1-30

If you have any questions, please contact your Work First Representative.

Sincerely,

A handwritten signature in black ink, appearing to read "Jo Ann Lamm". The signature is fluid and cursive, with the first name "Jo" being particularly prominent.

Jo Ann Lamm, Chief

Family Support & Child Welfare Service Section

JAL/cem

Attachments:

[WF118.pdf](#)

[WF118f2.pdf](#)

[WF118F10.pdf](#)

cc : Pheon Beal

Sherry Bradsher

Sarah Barham

Family Support and Child Welfare Services Team Leaders

Work First Program Representatives

Children's Program Representatives