



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Child Development and Early  
Education

**JOSH STEIN** • Governor  
**DEVPUTTA SANGVAI** • Secretary  
**CANDACE WITHERSPOON** • Director

June 17, 2025

**Dear County Directors of Social Services and Local Purchasing Agencies**

**Letter Number:** SCCA DCDL 2025 - #08

**Attention:** Directors of County Departments of Social Services  
Directors of Other Local Purchasing Agencies  
Child Care Coordinators  
Other DSS Personnel who work with the Subsidized Child Care Assistance Program

**Subject:** New Maximum Income Eligibility Limits

The purpose of this Dear County Director Letter is to communicate changes to the maximum gross monthly income limits for Subsidized Child Care Assistance. The new income eligibility limits will become effective July 01, 2025, and will be used to determine eligibility for families applying for assistance on or after July 1st. In addition, the revised limits apply to families currently receiving assistance whose annual recertification of eligibility occurs on or after July 01, 2025. The new limits will also apply to families who report income changes on or after July 1st. These changes are captured in the attached chart.

For current cases already entered into NC FAST, a bulk reassessment will be completed by NC FAST staff prior to July 1st. This reassessment will identify cases that are currently in Graduated Phase Out (GPO) but the change in income limits puts them at or below the new Federal Poverty Level (FPL) limits. A report will be generated identifying these cases for county case workers and a notice will need to be sent to these families letting them know that they are no longer in GPO. At the end of the certification periods for these identified cases, a recertification packet will be mailed to them.

If you have questions about the information in this letter, or other Subsidized Child Care Assistance Program questions, please contact your Subsidy Technical Assistance Consultant for technical assistance and policy consultation.

Sincerely,

Candace Witherspoon

CW/LD  
Attachment

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION**

LOCATION: 333 East Six Forks Rd • Raleigh, NC 27609  
MAILING ADDRESS: 2201 Mail Service Center, Raleigh, NC 27699-2200  
www.ncdhhs.gov • TEL: 919-814-6300 • Fax: 919-715-1013

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