

# **CHANGE NOTICE FOR MANUAL NO. 10-25 MA-2240 TRANSFER OF ASSETS**

**DATE: August 15, 2025**

**Manual:** Aged, Blind, and Disabled Medicaid

**Change No:** 10-25

**To:** County Directors of Social Services

## **I. BACKGROUND AND CONTENT OF CHANGE**

The Division of Health Benefits (DHB) has revised and updated MA-2240 Transfer of Assets. Significant changes include new rules for when to evaluate transfers of assets and provide clearer guidance for determining the starting point and lookback date. Additionally, terminology and procedures have been updated throughout the policy and sections have been reordered.

**Please review this change notice and MA-2240, Transfer of Assets revisions carefully and in its entirety.**

## **II. POLICY UPDATE**

Changes noted above affecting eligibility are outlined below.

### **A. Section II. Policy Principles**

For most LTC (including MAGI), CAP and PACE applications and requests, coverage will be approved prior to completion of the transfer of assets evaluation.

### **B. Section IV. Lookback Date and Lookback Period**

Standardized the determination of the lookback period. There is no longer a different date for individuals who first applied for Medicaid between 2003 and 2007.

### **C. Section V. Exploring Transfer of Assets**

1. A new form is available for assistance gathering the information needed to complete the transfer of assets evaluation.
2. Approval of institutional services will not be delayed for receipt or review of transfer of assets information.

3. Time frames for completing the evaluation are outlined in this section.
4. Procedures have been added for steps when an approved a/b fails to provide the information needed to complete the transfer of assets evaluation.

#### **D. Section VI Tracking Transfer of Assets Evaluation Period**

1. Agencies must ensure that transfer of assets evaluations are completed timely.
2. Sanctions will apply to those that fail to provide requested information to complete the transfer of assets evaluation.

#### **E. Section XI. Transfer Sanction**

The start date for most sanctions will be applied prospectively.

#### **F. Section XIII. Decision and Notification Procedures**

1. Agencies must make sure that authorized representatives receive copies of all notices.
2. Agencies will be required to notify the a/b's Pre-paid Health Plan (PHP) when changes are made to eligibility.

#### **G. Section XV. Transfer of Assets Glossary**

Definitions have been moved to section XV.

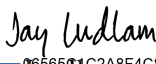
### **III. New Form**

The DHB-5203 Transfer of Assets Evaluation form was developed as a tool to assist in collecting all needed information to complete the transfer of assets evaluation.

### **IV. EFFECTIVE DATE AND IMPLEMENTATION**

This policy is effective September 1, 2025. This change notice applies to all pending applications, recertifications and changes in circumstance in progress as of September 1, 2025.

If you have any questions regarding information in this letter, please contact your Operational Support Team Representative.

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Jay Ludlam  
Deputy Secretary, NC Medicaid