



NC DEPARTMENT OF
**HEALTH AND
 HUMAN SERVICES**
 Division of Child Development and Early
 Education

ROY COOPER • Governor
KODY H. KINSLEY • Secretary
ARIEL FORD • Director

SUBSIDIZED CHILD CARE ASSISTANCE PROGRAM POLICY MANUAL – CHANGE NOTICE # 03-24

TO: County Departments of Social Services
 Other Local Purchasing Agencies

FROM: Ariel S. Ford Director, Division of Child Development and Early Education *Ariel S. Ford*

SUBJECT: Revisions to the Subsidized Child Care Assistance Program Policy Manual

ISSUE DATE: February 13, 2024

The purpose of this Change Notice is to communicate changes in the Subsidized Child Care Assistance Program Policy Manual. These changes were effective February 13, 2024. The changes are summarized below.

<u>Chapter/Section/Topic</u>
Chapter 15 III. B. Linking the NCID <i>Note added regarding provider users.</i>
Chapter 15 VII. A. Procedures for NC FAST <i>Clarification regarding linking an out-of-state provider NCID.</i>
Chapter 16 III. C. Subsidy Payment Rates Based on License Status <i>Removed statement regarding three-star market rate for G.S. 110-106 facilities.</i>
Chapter 16 III.D. Submitting Attendance Through the NC FAST Provider Portal <i>Removed reference regarding payment for rosters older than two months.</i>
Chapter 16 III.F Responding to Absences <i>Policy clarification regarding absences and approved hardship cases.</i>
Chapter 16 III.J. Alternate Child Care Facility <i>Policy clarification regarding attendance status reason.</i>
Chapter 16 III.M. Blended Rates <i>Policy change regarding eligible ages for blended rates. *Please note: this change was effective 1/20/2024</i>

The DSS/LPA is responsible for ensuring all staff are aware of policy changes to the Subsidized Child Care Assistance Program Policy Manual. If you have staff who do not receive our emails regularly, you can request to add them by emailing Deidre Cater at deidre.cater@dhhs.nc.gov. If you have questions regarding the Subsidized Child Care Assistance Program Policy Manual, please address these questions with your Subsidy Technical Assistance Consultant or through the Subsidy Policy Help Desk at dcdee.subsidy.help@dhhs.nc.gov.

Enclosures

AF/RS

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