

# SUBSIDIZED CHILD CARE ASSISTANCE PROGRAM

## \_\_\_\_\_ COUNTY LOCAL POLICY

\_\_\_\_\_ County will prioritize the placement of children in care when there are insufficient funds, insufficient child care providers, or insufficient staff.

### I. Priority Populations Served

\_\_\_\_\_ County will prioritize services to the following populations in the order below when there are insufficient funds, staff or child care spaces:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

### II. How Families Will be Pulled from the Waiting List

When funding, staff or child care spaces become available, \_\_\_\_\_ County plans to serve families in the following order: *(If serving children using the priority list above, the DSS/LPA must also have a plan to serve non-prioritized families)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### III. Vulnerable Populations Set-Aside *(select one of the options below)*

\_\_\_\_\_ County will set aside the required 4% set-aside funds to serve families with children identified as a vulnerable population, which includes children with special needs and families experiencing homelessness. \_\_\_\_\_ County will  
OR  
not add to the required set-aside amount.

\_\_\_\_\_ County will set-aside more than the required 4% amount and will set aside \_\_\_\_ % for vulnerable populations *(Please indicate total including the 4%. For example, if your county will set aside and additional 2%, you will enter 6%).*

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If the set-aside amount is depleted, vulnerable populations already receiving services will continue to be served with the regular subsidy allocation. \_\_\_\_\_ County will continue to prioritize new children who apply and are in one of these vulnerable populations in the order that \_\_\_\_\_ County chooses, as long as the regular subsidy allocation is not at risk of being overspent. If necessary, children in one of these vulnerable populations will be placed on the waiting list and served as soon as vulnerable populations funds are available or according to the local prioritization with regular subsidy funds.

### IV. Reducing Services

If child care cases are in jeopardy of termination due to potential lack of funding, \_\_\_\_\_ County will contact DCDEE for further guidance.

*This policy is passed and adopted by the governing board (Social Services Board or County Official) \_\_\_\_\_ County, State of North Carolina, this \_\_\_\_ day of \_\_\_\_\_ (month) of (year) 20\_\_\_\_.*

\_\_\_\_\_  
DSS Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Services Board Chair

\_\_\_\_\_  
Date