



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Child Development and Early
Education

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
DR. KRISTI SNUGGS • Interim Director

Dear County Directors of Social Services and Local Purchasing Agencies

Date: March 18, 2020

Letter Number: SCCA DCDL 2020 – #03

Attention: Directors of County Departments of Social Services
Directors of Other Local Purchasing Agencies
Child Care Coordinators, Supervisors, and Managers
Other DSS Personnel who work with the Subsidized Child Care Assistance Program

Subject: Reporting Attendance for March 2020

The purpose of this Dear County Director Letter is to communicate how child care facilities enrolled in the Subsidized Child Care Assistance Program can report attendance for the month of March 2020.

Due to the financial impact that the coronavirus (COVID-19) may have on subsidized child care programs across North Carolina, the Division of Child Development and Early Education (DCDEE) is prepared to make full subsidy payments for March 2020 for each child enrolled in the Program according to each child's plan of care.

The procedures for ensuring that all child care facilities receive their full payments are as follows. If a child attended any day at a child care facility during the month of March 2020, the child care provider should mark that child as present for every service day in March. Each child can be marked present for every day in March 2020 regardless of whether the child attended every day or whether the facility was operating every day during the month.

We will assess payment policy options for future months as the need develops.

The facilities enrolled in the SCCA Program will receive this information via email from DCDEE. A copy of the email is attached to this letter for your reference.

If you have questions about the information in this letter, or other Subsidized Child Care Assistance Program questions, please contact dcdee.subsidy.policy.help@dhhs.nc.gov or your Technical Assistance Consultant to reach technical assistance and policy consultation.

Sincerely,

Dr. Kristi L. Snuggs

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

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