MEDICAID CREDIT BALANCE REPORT

PROVIDER NAME_____ **CONTACT PERSON**_____

PROVIDER PROVIDER NUMBER_____ **TELEPHONE NUMBER** _____

QUARTER ENDING: (Circle One) 3/31 6/30 9/30 12/31 YEAR _____

	(1) RECIPIENT FIRST NAME	(2) RECIPIENT LAST NAME	(3) MEDICAID NUMBER	(4) FROM DATE OF SERVICE	(5) TO DATE OF SERVICE	(6) TOTAL BILLED CHARGES	(7) PAID DATE	(8) PAID AMOUNT	(9) PROVIDER'S PATIENT ACCOUNT #	(10) MEDICAID TCN	(11) AMOUNT OF CREDIT BALANCE	(12) AMOUNT OF OVERPAYMENT	(13) PATIENT LIABILITY	(14) CO-INSURANCE	(15) CO-PAYMENT	(16) DEDUCTIBLE	(17) REASON FOR CREDIT BALANCE (SEE BELOW)*	(18) COB PLAN NAME	(19) COB POLICY NUMBER	(20) COB PAID AMOUNT	(21) COB PAID DATE	(22) COB ICN #	(23) Replacement ICN	(24) Recovery Code (See Below)*	(25) Claim Type(See Below)*	(26) Comment Type(See Below)*
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14.																										
15.																										

Circle One: **Refund** **Adjustment**

Credit Balance Refund Reasons:
(1) Adjusted Bill Amou (3) Duplicate Payment
(2) Commercial/Other (4) Other
If the Refund Reason is (2) Commercial/Other Payment the COB Information is required and the sheet will not process if data is missing.

Recovery Codes:
(1) HMS to Adjust (5) Povider to Adjust
(2) HMS to Void (6) Provider to Void
(3) Provider Adjusted (7) Provider Voided
(4) Provider Check (8) Web Void

Claim Type Codes:
(1) Outpatient Hospital (4) Medicare Crossover Institutional
(2) Outpatient Cinic (5) Medicare Crossover Professional
(3) Inpatient Hospital (6) Physician

Comments Types:
(1) Per provider's Amnesty report; other insurance is primary.
(2) Per provider's Amnesty report; Medicare amended claim no secondary responsibility.
(3) Per provider's Amnesty report; duplicate payment made by Medicaid.
(4) Per provider's Amnesty report; claim results in an overpayment made on the behalf of Medicaid.

Contact Person: PSA NAME
Audit Type: Will be completed by HMS

NC Medicaid Credit Balance
2508 Mail Service Center
Raleigh, NC 27699-2508

Office of the Controller
2022 Mail Service Center
Raleigh, NC 27699-2022
***Address to be used when sending LIVE checks with report(s).**