It shall be unlawful for any person to inspect or disclose in any manner not provided by law Federal tax return or return information. Unauthorized inspection is a misdemeanor punishable by a fine not to exceed $1,000, or imprisonment of not more than one year, or both, together with the cost of prosecution. Unauthorized disclosure is a felony punishable by a fine not to exceed $5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution. If convicted of unauthorized inspection or disclosure, violators may also be subject to civil damages.

I, _______________________, state that on this date, I reviewed IRS Codes Sections 7213(a), 7213A, and 7431. These codes have been made available to each of the following employees of the shred company ________________________________.

Signatures of the following staff attest to reviewing and receiving the above IRS Codes and understand the civil and criminal penalties for unauthorized inspection or disclosure:

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SIGNATURE OF TRAINER

___________________________  ________________________________  ________________________________

TITLE

DATE