**North Carolina Department of Health and Human Services**

**Adult Services**

**Notice to Reporter: Completion of Evaluation**

Insert Date Here

Insert Reporter Name Here

Insert Reporter Address Here

Insert Reporter City, State, Zip Here

RE: Insert Adult Name Here

Dear Insert Reporter Name Here,

Our agency appreciates the concern you demonstrated for the above-named adult when you contacted our Adult Protective Services (APS) Unit. Due to confidentiality protections found in North Carolina General Statute 108A-80, we are limited to providing the information contained herein.

The following marked boxes indicate the disposition of the APS evaluation:

|  |  |
| --- | --- |
| [ ]  | We have visited the above-named adult and an evaluation has been completed. The adult was found to be in need of protective services. The agency will be providing continued services as appropriate.  |
| [ ]  | We have visited the above-named adult and an evaluation has been completed. The adult was found to be in need of protective services however the evaluation determined that the above-named adult has capacity (the ability to make decisions on his/her own behalf) and the adult has refused services. The adult has been informed that they may request services at any time. |
| [ ]  | We have visited the above-named adult and an evaluation has been completed. Based on the evaluation we found the situation to be resolved, and there is no longer a need for protective services. |
| [ ]  | We have visited the above-named adult and an evaluation has been completed. Based on the evaluation, our agency has determined that there is not a need for protective services at this time.  |
| [ ]   | We have referred this case to:

|  |  |
| --- | --- |
| [ ]  District Attorney  | [ ]  Law Enforcement |
| [ ]  Division of Health Service Regulation (DHSR)  | [ ]  Adult Home Specialist |
| [ ]  Other available and appropriate services  will be offered. |  |

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|  |  |

Thank you again for your concern. Please call me at       if you have any questions.

Sincerely,

Social Worker Social Worker Supervisor