

REQUEST FOR INFORMATION

_____ **COUNTY/AGENCY**

NAME _____ **PI Investigation Case #** _____

We received a referral and are reviewing your _____ case for a possible over issuance of benefits and/or intentional program violation. Because of this review, we are asking you to provide the verification requested below. **You do not have to come into the agency or provide this information if you do not want to. This investigation will continue with or without your cooperation. Your current benefits will not be affected if you do not provide this information unless you receive a separate notice from your caseworker regarding your current benefits.**

Please reply by _____.

___ Wage stubs from _____ for the past _____.

___ Proof of where you live (such as a written statement from your landlord).

___ Names, addresses, and telephone numbers of two people who know where you live and who lives in your home.

___ Current bank statement or bank book for all bank accounts.

___ Current school records for _____.

___ Proof of address for _____.

___ Your tax forms showing self-employment or farm income for year(s) _____.

___ Records showing income you received from "odd jobs" or self-employment not filed on your tax return.

___ Proof of other income from _____.

___ Proof of child support paid and/or received for time period _____.

___ Proof of rent amount and who pays rent.

___ Receipt or statement from childcare provider for _____.

___ Other _____

A self-addressed envelope is enclosed for your convenience.

Please call me at (_____) _____ if you have any questions.

Investigator _____ **Date** _____