

CHANGE NOTICE FOR MANUAL NO. 06-25 POST-ELIGIBILITY VERIFICATION

DATE: JUNE 17, 2025

Manual: Family and Children's Medicaid
Change No: 06-25
To: County Directors of Social Services

I. BACKGROUND AND CONTENT OF CHANGE

NC Medicaid has revised and updated Medicaid policy section, MA-3205, Post- eligibility Verification. This policy provides updates for local agencies regarding post-eligibility verification. There are specific situations when certain information can only be requested post-eligibility, or after authorizing Medicaid.

II. POLICY UPDATE

A. Section I.

This section has been renamed Introduction.

B. Section II.

This section has been added and named Policy Procedures


1. Section II.A.2 added Child Support Cooperation as non-monetary information that must be requested and obtained post-eligibility.
2. Section II.B.2. has been added. This update provides additional guidance regarding the notice date matching the date the notice is mailed.
3. Section II.B.3. has been added. This update provides additional guidance stating all documentation must be received by the post office the same day of document date.
4. Section II.B.4. has been added. This update provides guidance to ensure that when the date due is a non-business day, the due date on the DHB-5097/DHB-5097sp is the next business day.
5. Section II.C.1. replaces the old I.C. and provides guidance for when the requested information is not received.

6. Section II.C.2. has been added. This update provides guidance on sending the DSS-8110, Change/Termination Timely, notice when the beneficiary fails to provide the requested information. It also provides the link for MA-3420, Notice and Hearings Process.
7. Section II.D.1. has been added. This update provides guidance for pregnant woman including post-partum period.
8. Section II.D.2. has been added. This addition provides guidance for children under the age of 19.

III. EFFECTIVE DATE AND IMPLEMENTATION

Changes in this notice are effective upon receipt.

If you have any questions regarding information in this letter, please contact your Operational Support Team Representative.

DocuSigned by:

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Jay Ludlam
Deputy Secretary, NC Medicaid