

CHANGE NOTICE FOR MANUAL NO. 03-25, MA-3345 AGE/NAME/MARITAL STATUS

DATE: April 4, 2025

Manual: Family and Children's Medicaid
Change No: 03-25
To: County Directors of Social Services

I. BACKGROUND AND CONTENT OF CHANGE

The Division of Health Benefits (DHB) has reissued Medicaid policy section, MA-3345 Age/Name/Marital Status. The reissue includes updates to legacy language and removal of **outdated procedures and forms**.

II. POLICY UPDATE

A. Section I.

This section has been renamed Introduction.

B. Section II.

1. This section has been renamed Policy Principles.
2. The section has been reorganized to re-order the subsections.
3. This section also provides guidance for when and how to verify Age, Name and Marital Status.


C. Section III.

1. A new section, Verification Procedures, has been added.
2. The information in this section details the types of verification that can be used when an applicant/beneficiary's statement is questionable.
3. Additionally, the DHB-5175 Marriage Verification form has been updated.

III. EFFECTIVE DATE AND IMPLEMENTATION

Changes in this notice are effective upon receipt.

If you have any questions regarding information in this letter, please contact your Operational Support Team Representative.

DocuSigned by:

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Jay Ludlam

Deputy Secretary, NC Medicaid