CHANGE NOTICE FOR MANUAL

DATE: March 28, 2025

MANUAL: Energy Programs Manual

TO: County Directors of Social Services

CHANGE NO: 01-2025

SUBJECT: Policy Update

EFFECTIVE: March 28, 2025

I. BACKGROUND

The purpose of this change notice is to update the record retention web link.

II. SPECIFIC CHANGES

Section 125- Retention

III. IMPLEMENTATION INSTRUCTIONS

This new policy will be effective March 28, 2025. Submit any questions regarding this policy to DSS.Policy.Questions@dhhs.nc.gov

Sincerely,

Allison W. Smith, Deputy Director Division of Social Services

Economic and Family Services

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AWS/js

Attachments (1):

EP-125