

North Carolina Department of Health and Human Services
Division of Medical Assistance
Medicaid Eligibility Unit
AGED, BLIND AND DISABLED MEDICAID MANUAL

MA-2301

POST-ELIGIBILITY VERIFICATION

REVISED 06/17/2025 – CHANGE NO. 07-25

I. INTRODUCTION

When an individual applies for Medicaid, verification of certain eligibility factors must be provided prior to determining eligibility. Post-eligibility verification refers to eligibility factors that must be verified but not prior to authorizing Medicaid benefits if the applicant is otherwise eligible for a Medicaid program.

This policy provides requirements and procedures for the limited number of eligibility factors that must be verified after the applicant has been determined otherwise eligible and has been authorized for Medicaid.

II. POLICY PROCEDURES

Certain information can only be requested and/or verified post-eligibility determination.

A. Post-eligibility verification factors:

The following non-monetary information must be requested and obtained post-eligibility:

1. Information on non-custodial parents
2. Child Support Cooperation
3. Third Party Responsibility (TPR)

B. Requesting Information

1. Once the case has been approved, send the [DHB-5097, Request for Information](#), allowing the beneficiary 12 calendar days to provide information.
2. The local agency is required to ensure that the date on the notice matches the date the document is mailed.
3. The local agency must ensure that all documents reach the post office on the date of the document.
4. When the date due is a non-business day, the caseworker must ensure that the due date on the [DHB-5097/DHB-5097sp](#) is the next business day to provide the requested information.

C. Failure to Provide

1. If requested information is not received, send the [DSS-8110, Change/Termination Timely notice](#), proposing termination for failure to provide the necessary information.
2. See [MA-2420, Notice and Hearings Process](#), for guidance.

D. Exceptions

If individual has Aged, Blind, and Disabled (ABD) Medicaid and fails to apply for Medicare, ABD benefits will not be terminated.