
POST ELIGIBILITY VERIFICATION

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I. INTRODUCTION

When an individual applies for Medicaid, verification of certain eligibility factors must be provided prior to determining eligibility. Post-eligibility verification refers to eligibility factors that must be verified after authorizing Medicaid benefits if the applicant is otherwise eligible for a Medicaid program. This policy provides guidance for the limited number of eligibility factors that must be verified after the applicant has been determined eligible and authorized for Medicaid.

II. POLICY PROCEDURES

Certain information can only be requested and/or verified post-eligibility determination when the information is required.

A. Post-eligibility Verification factors:

The following non-monetary information must be requested and obtained post-eligibility:

1. Information on non-custodial parents
2. Child Support Cooperation
3. Third Party Responsibility (TPR)

B. Requesting Information

1. Once the application has been approved, send the DHB-5097, Request for Information, allowing the beneficiary 12 calendar days to provide information.
2. The local agency is required to ensure that the date on the notice matches the date the document is mailed.
3. The local agency must ensure that all documents reach the post office on the date of the document.
4. When the 12th calendar day is a non-business day, the caseworker must ensure that the due date on the DHB-5097/DHB-5097sp is the next business day to allow time to provide the requested information.

C. Failure to Provide

1. If requested post-eligibility verifications are not received, send the DSS-8110, Change/Termination Timely notice, proposing termination for failure to provide the necessary information.

2. See MA-3430, [Notice and Hearings Process](#), for guidance.

D. Exceptions

There are specific situations when a beneficiary is not required to provide information or must not be terminated due to failure to provide.

1. Pregnant Woman including 12-month post-partum.
 - a. MPW beneficiary who does not provide Third Party Responsibility (TPR).
 - b. A pregnant woman receiving MPW is not required to cooperate with Child Support/IV-D in establishing paternity or obtaining medical support or medical support payments for any child whom they are the parent/caretaker for, or for their unborn child.
 - c. Eligibility factors for MAF-C include requirements to cooperate with Child Support/IV-D for the children already in her care., If the pregnant woman fails to cooperate with child support for the child/children already in her care, then evaluate and continue benefits in MPW.
2. MAGI child/children under age 19 are eligible for continuous eligibility.