CHANGE NOTICE FOR MANUAL

DATE:	March 7, 2024
MANUAL:	State Refugee Office Manual
TO:	County Directors of Social Services
CHANGE NO:	1-2024
SUBJECT:	Policy Updates
EFFECTIVE:	March 1, 2024

I. BACKGROUND

The purpose of this change notice is to update the State Refugee Office (SRO) Manual. The SRO manual chapters have been reformatted for consistency and clarification as well as removing outdated references. Current policies issued via Administrative Letters or Dear County Director Letters have been addressed and incorporated in these policy updates.

II. SPECIFIC CHANGES

I. CHAPTER I		
 Ukrainian Humanitarian Parolees – No longer eligible after September 30, 2023, but spouses and unmarried children under the age 21 paroled into the U.S. after September 30,2023 are eligible for benefits. Afghan Humanitarian Parolees- No longer eligible after September 30, 2023, but spouses and unmarried children under the age 21 paroled into the U.S. after September 30,2023 are eligible for benefits. 		
Clarification and updates of definitions.		
II. CHAPTER II		
 ORR/Refugee Population Eligible for Medicaid Expansion. ORR Population who is no longer eligible for Medicaid Expansion because of Income. Cuban-Haitian Entrants who are ineligible for Medicaid – Examples: Social Security Number or SAVE requirements. Ukrainian – No longer eligible after September 30, 2023, but spouses and unmarried children under the age 21 paroled into the U.S. after September 30,2023 are eligible for benefits. 		
 Afghan Humanitarian Parolees- No longer eligible after September 30, 2023, but spouses and unmarried children under the age 21 paroled into the U.S. after September 30,2023 are eligible for benefits. Full Time Student Waiver effective 9/28/2023 until 9/30/2025. Ineligible for Medicaid are Eligible for remaining months in RMA. DSS 6236 – Consent Form. Incomplete Application. 		

•	Documentation of Interpretation Services.
•	RMA Application IEG Signature page.
•	Courtesy Application.
•	All Verifications/Documents MUST be uploaded on the Application
III. CH/	APTER III
•	Ukrainian – No longer eligible after September 30, 2023, but spouses and unmarried children under the age 21 paroled into the U.S. after September 30,2023 are eligible for benefits.
•	Afghan Humanitarian Parolees- No longer eligible after September 30, 2023, but spouses and unmarried children under the age 21 paroled into the U.S. after September 30,2023 are eligible for benefits.
•	DSS 6236 Consent Form.
•	Incomplete Application.
•	Documentation of Interpretation Services.
•	Incomplete RCA Application.
•	IEG Signature Page.
•	Courtesy Application.
•	Certification and Determination – Delete
VI. API	PENDIX
•	Appendix D - 2024 Poverty Guidelines

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective immediately, Submit any questions regarding this policy to RefugeeAssistance.Policy.Questions@dhhs.nc.gov.

Sincerely,

Auison W. Smith

Allison W. Smith, Deputy Director Division of Social Services, Economic and Family Services NC Department of Health and Human Services