

DHHS POLICIES AND PROCEDURES

Section VI:	Property and Construction
Title:	Real Property Acquisitions and Dispositions
Current Effective Date:	8/1/02
Revision History:	
Original Effective Date:	8/1/02

Purpose

The purpose of this Policy is to clarify how real property is acquired and disposed of by the North Carolina Department of Health and Human Services (NC DHHS).

Policy

The Division of Property and Construction is responsible for the acquisition and disposition of all real property and any interest in real property on behalf of the department. This includes leases and easements. The division is responsible for the investigation and determination of the desirability for all such transactions.

Implementation

The requesting division/facility/school must first notify the Division of Property and Construction of the need for the acquisition or disposition before any contact is made with an owner or potential buyer. The Division of Property and Construction will work with the State Property Office to assure that the appropriate procedures are followed and will inform the requesting entity of any role they may play in the process.

Reference

DHHS Directive Number II-17 and G.S. 143 B-10; 122C-403(1) through (8); G.S. 160A-148

For additional relevant information and forms:

State Property Office: <http://admiral.doa.state.nc.us/>

For questions or clarification on any of the information contained in this policy, please contact [Property and Construction](#). For general questions about department-wide policies and procedures, contact the [DHHS Policy Coordinator](#)