



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Child Development and Early
Education

JOSH STEIN • Governor
DEVPUTTA SANGVAI • Secretary
CANDACE WITHERSPOON • Acting Director

January 15, 2025

Dear County Director of Social Services and Local Purchasing Agencies

Letter Number: SCCA DCDL 2025 - #02

Attention: Directors of County Departments of Social Services
Directors of Other Local Purchasing Agencies
Child Care Coordinators
Other DSS Personnel who work with the Subsidized Child Care Assistance Program

Subject: Collaborative Approach with Proposed Policy Changes

The purpose of this Dear County Director Letter is to introduce a new collaborative approach to review and discuss proposed subsidy policy changes.

A Shared Effort

This process will enable us to collectively ensure that policies are clear, practical, and effective for those we serve. Your insights and expertise are invaluable in shaping policies that truly meet the needs of our communities. By working together, we can create an inclusive and collaborative process that enhances our ability to provide high-quality child care services.

How the Process Will Work

- **Quarterly Meetings:** Each quarterly meeting will focus on proposed policy changes for that particular quarter. The meeting will also include a subset of selected counties to participate to ensure that all 100 counties have an opportunity to participate by year end 2025. Counties will be selected at random.
- **Preparation:** Participants are asked to review the red text items in the revised policy ahead of the meeting. During the meeting, we encourage you to share your thoughts on the following:
 - Is the policy clear?
 - Does it make sense in practice?

Meeting Details

Meeting procedures and protocols will be attached to the meeting invite for your review. Please familiarize yourself with these guidelines to ensure a productive and respectful discussion.

We look forward to your participation and thoughtful contributions to this important effort. Thank you for your continued dedication to supporting children and families in our communities.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Letter Number: SCCA DCDL 2025 - #02
January 15, 2025
Page 2

If you have questions about the information in this letter or inquiries related to the Subsidized Child Care Assistance Program, please request a consultation with your Subsidy Technical Assistance Consultant.

Sincerely,

A handwritten signature in cursive script that reads "Candace Witherspoon". The signature is written in black ink and is positioned above the printed name.

Candace Witherspoon

CW/DL