



Child Development
and Early Education
HEALTH AND HUMAN SERVICES

Pat McCrory
Governor

Richard O. Brajer
Secretary

Pamela L. Shue
Director

November 1, 2016

Dear County Directors of Social Services and Local Purchasing Agencies

Letter Number: SCCA DCDL 2016 - #06

Attention: Directors of County Departments of Social Services
Directors of Other Local Purchasing Agencies
Child Care Coordinators
Other DSS Personnel who work with the Subsidized Child Care Assistance Program

Subject: Reporting Attendance for October 2016

The purpose of this Dear County Director Letter is to communicate the procedures to follow when providers in counties affected by Hurricane Matthew report attendance for the month of October 2016.

Due to the flooding and damage caused by Hurricane Matthew, the Division of Child Development and Early Education (DCDEE) understands that many child care facilities were not able to operate for many days during the month of October. In an effort to assist with the damage and devastation caused by this storm, DCDEE is prepared to make full payments based on children's attendance prior to Hurricane Matthew to providers who provided subsidized child care assistance during October 2016 and are located in the counties affected by Hurricane Matthew. This is consistent with DCDEE policy implemented in previous years when subsidized child care programs were unable to operate due to a disaster.

The procedures for ensuring that providers in these affected counties receive their full payments are as follows. If a child attended at least one day at his/her child care facility during the month of October prior to Hurricane Matthew's landfall on October 8th, the provider should mark that child as present for the days the child attended. The provider should then include a note that the facility was affected by the hurricane for the remainder of October 2016. For these providers, the child care worker should enter attendance for October 1st through October 8th as indicated on the attendance sheet and then mark the children as present for all days after October 8th. This is only applicable for the service month of October 2016 to providers located in the counties most severely affected by Hurricane Matthew and are considered designated disaster areas by the Federal Emergency Management Agency (FEMA). These counties are listed below.

Beaufort County, Bertie County, Bladen County, Brunswick County, Camden County, Carteret County, Chowan County, Columbus County, Craven County, Cumberland County, Currituck County, Dare County, Duplin County, Edgecombe County, Gates County, Greene County, Harnett County, Hertford County, Hoke County, Hyde County, Johnston County, Jones County, Lee County, Lenoir County,

 Nothing ComparesSM

Department of Health and Human Services | Division of Child Development and Early Education
820 South Boylan Avenue, Raleigh, NC 27603 (Physical Address) | 2201 Mail Service Center, Raleigh, NC 27699-2200 (Mailing Address)
919 527 6335 T | 1 800 859 0829 (Toll Free - In State Only)

Martin County, Moore County, Nash County, New Hanover County, Onslow County, Pamlico County, Pasquotank County, Pender County, Perquimans County, Pitt County, Robeson County, Sampson County, Tyrrell County, Wake County, Washington County, Wayne County and Wilson County.

There is no special funding code that workers will need to use for these October 2016 payments, and there are no new funds added to counties' allocations for this purpose. If you have questions about the information in this letter, or other Subsidized Child Care Assistance Program questions, please contact dcdee.subsidy.policy.help@dhhs.nc.gov to reach technical assistance and policy consultation.

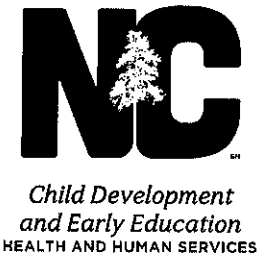
Sincerely,



Pamela L. Shue, Ed. D.
PS/EE
Attachment

**This letter is intended for the local Department of Social Services and shall not be distributed to individual providers.
The attachment to this letter marked Providers shall be distributed to providers.**





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NEWS from the NORTH CAROLINA

DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

Procedures for Providers in Counties Affected by Hurricane Matthew Reporting Attendance for the Month of October 2016.

DCDEE is prepared to make full payments based on children's attendance prior to Hurricane Matthew to providers who provided subsidized child care assistance during October 2016 and are located in the counties affected by Hurricane Matthew. If a child attended at least one day at his/her child care facility during the month of October prior to Hurricane Matthew's landfall on October 8th, the provider should mark that child as present for the days the child attended. The provider should then include a note that the facility was affected by the hurricane for the remainder of October 2016. For providers in this situation, the local DSS/LPA will enter attendance as present for these children for the remainder of the month after Hurricane Matthew. This will ensure that providers affected by the hurricane receive a full payment for the month of October 2016. This is only applicable for the service month of October 2016 to providers located in the counties most severely affected by Hurricane Matthew and are considered designated disaster areas by the Federal Emergency Management Agency (FEMA). These counties are listed below.

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