

CHANGE NOTICE FOR MANUAL NO. 04-21, DISABILITY

DATE: FEBRUARY 26, 2021

Manual: Aged, Blind, and Disabled Medicaid

Change No: 04-21

To: County Directors of Social Services

I. BACKGROUND AND CONTENT OF CHANGE

The Division of Health Benefits (DHB) has updated Medicaid policy MA-2525, Disability. This policy provides clarification of regulations and procedures for applicant/ beneficiary (a/b) applying for Disability Medicaid. There are new procedures for submitting documents to Disability Determination Services (DDS) and all counties have been trained.

II. POLICY UPDATE

A. MA-2525.III.A., When A Disability Determination by DDS Is Required.

This section now includes instruction to add the date to the disability evidence so that a task is created to notify the caseworker when the review is due.

B. MA-2525.III.C., Verification of Disability Status

1. Verify whether an individual has applied for or been determined disabled for RSDI/SSI through the Online Verification System (OVS).
2. For individuals receiving RSDI who are under age 65, confirm the individual is receiving a disability benefit. type of benefit that is being received.

C. MA-2525.III.D., Continue to determine Eligibility for other Medicaid Programs

1. At application, continue to determine Medicaid eligibility including Family Planning Program (FPP) while disability is being determined by DDS.
2. When DDS determination is pending and the caseworker determines the applicant is ineligible due to financial or non-financial requirements, deny the application and evaluate for other Medicaid programs.

D. MA-2525.IV., Applications/Reapplications – Disability not established.

This section has been updated to include:

1. Completing the Disability Assessment in NC Fast and steps the caseworker must take when the agency receives a manual DHB-5009.
2. Submitting a completed DHB-5028, Authorization to Disclose Information and steps for submitting a DHB-5028 for a deceased individual.
3. Actions needed when an incomplete DDS assessment or DHB-5028 is received by DDS.
4. Completing the DHB-4037, Disability Determination Transmittal.
5. Updating referral when the applicant / beneficiary provides additional information.
6. Medical Records will be retained by DDS.
7. DHB-4037 - Additional Information

E. MA-2525.V., Post Eligibility

When MAD is approved the caseworker must request the applicant to apply for RSDI/SSI. Refer to MA-2301, Post Eligibility Verification.

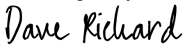
F. MA-2525.VI.F., Upon receipt of the disability decision.

If the application is approved, check the DHB-4037 for a "Diary/Re-Exam Date" to enter in the date in the Disability evidence in NC FAST. If the decision is denied, the caseworker will deny the application and evaluate for all other Medicaid programs.

III. EFFECTIVE DATE AND IMPLEMENTATION

This policy is effective upon receipt. As of January 14, 2021, all local agencies have been trained on the new procedures. The new procedures can found in the [NC FAST Learning Gateway](#). This change notice applies to all pending applications and recertifications.

If you have any questions regarding information in this letter, please contact your [Medicaid Operational Support Team Representative](#).

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Dave Richard
Deputy Secretary, NC Medicaid