ECONOMIC INDEPENDENCE DSS ADMINISTRATIVE LETTER NO. 19-2001
(Food Stamps)

TO: County Directors of Social Services

ATTENTION: Food Stamp Supervisors
                        Food Stamp Caseworkers

DATE: October 2, 2001

RE: Transaction Code 9 (TC9), Claim Code and Claim Collection
                        Amount

EFFECTIVE
DATE: October 15, 2001

I.   Transaction Code 9 (TC9) – Claim Code and Claim Collection Amount

Effective October 15, 2001, the Food Stamp Information System (FSIS)
edits no longer allows Transaction Code 9 (TC9) to be keyed on the
SLUP/SLUO screens to enter a claim code or a claim collection amount.
These two fields are updated based on information from the Enterprise
Program Integrity Control System (EPICS).

The collection amount is calculated by FSIS based on the claim code from
the EPICS file. If a claim is not scheduled for recoupment and there is an
outstanding balance, a 'C' is displayed in the claim code field. Code 'C'
displays until an 'A', 'H', or 'V' code is received.

If there is a zero balance on the claim, the food stamp allotment is
recalculated. FSIS automatically enters zeroes in the claim code field and
the collection amount field.

**Note: EPICS creates a file to FSIS each night. FSIS runs nightly
updates prior to the EPICS nightly updates. Therefore, FSIS displays
the EPICS claim information based on the data from the day before in
EPICS. Example, on Thursday night, October 18, 2001, EPICS sends
a file to FSIS, which contains the claim information. FSIS has
already completed Thursday's nightly updates. On Friday morning,
October 19, 2001, the EPICS data in FSIS is current as of Wednesday,
October 17, 2001.**

II. **Updates**

A. When a food stamp case is updated with information from EPICS, a DSS-8590 is created with the message: 'Claim Code Changed By EPICS'.

B. If there is a transaction in hold status and an update is completed based on information received from EPICS, the transaction is removed from hold status. The food stamp case is updated, and the case is displayed on the report: 'Forms Removed From Hold Status Due To EPICS Update'. No hard copy of this report is created but appears in X/PTR under the name: 'DHRSLA SLA782EP FOH EPICS DELETE'.

The report is sorted by county number, worker number, and in alphabetical order within worker number. The report is created nightly and there may be up to 90 versions.

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	FOOD STAMP INFORMATION SYSTEM	REPORT NO: SLA782EP
	FORMS REMOVED FROM HOLD STATUS DUE EPICS UPDATE	RETAIN: ADMIN VALUE

COUNTY:

WKR		CK		TRANS	
NO	ID NO	DGT	HEAD OF HOUSEHOLD	TC	EFF DATE

C. A transaction record is created for all food stamp cases updated as a result of the EPICS file. Use the Transaction Tracking (SLTR) to view the cases. Enter EPICS as the user id or enter the FSIS case ID number. EPICS is displayed as the user id.

If you have any questions, please contact the automation staff at 919-733-8938.

Sincerely,

Wilbert R. Morris, Chief
Economic Independence Section

WRM/BA/sw