

DATE 12-14-2018

CHANGE NOTICE

CWS-CN-08-2018

**MANUAL:** Chapter XIII: Child Welfare Funding Manual

**CHANGE NO:** 08-2018

**ATTENTION:** Child Welfare Directors, Program Administrators, Managers,  
Supervisors and Social Workers

**RE:** Revision to Chapter XIII: Child Welfare Funding Manual, Section  
1600 – Adoption Assistance Payments

**INTENT:**

On August 9, 2018, North Carolina Division of Social Services (NCDSS) issued Change Notice CWS-CN-02-18 which addressed revisions to the Child Welfare Funding Manual incorporating changes required by the Family First Prevention Services Act (FFPSA) to clarify certain areas of policy and other language and formatting. After consultation with our federal partners, it was determined that there was wording in the manual that was not consistent with the intent and requirements of FFPSA. The manual has been updated to reflect the changes.

**SPECIFIC CHANGES**

The specific change applies to section 1600 of the funding manual on page one. The following sentence has been removed, “Beginning October 1, 2017, the applicable child eligibility criteria will apply to children of all ages.” This was removed as it is inconsistent with the FFPSA requirement that delayed full implementation of the revised eligibility criteria until July 1, 2024. The guidance provided in the manual stating that the revised eligibility requirements for an “applicable” child will apply only to children who are or will be two years of age or older in the current Federal Fiscal Year that their adoption is finalized is now correct. This change remains retroactive to January 1, 2018.

To view the revised manual, visit: <https://www2.ncdhhs.gov/info/olm/manuals/dss/csm-78/man/>

If you have any questions regarding the policy related to these changes, please contact the Adoption Program Consultant, Beth Riley, at [beth.riley@dhhs.nc.gov](mailto:beth.riley@dhhs.nc.gov) or 919-527-6375 or your Children’s Program Representative.

Sincerely,



Lisa T. Cauley, Deputy Director for Child  
Welfare Services

Cc: Michael Becketts, Assistant Secretary for Human Services  
Kristin O’Connor, Section Chief for Policy and Programs  
Teresa Riley, Program Consultant  
CWS Team Leaders