**North Carolina Department of Health and Human Services**

**Division of Aging and Adult Services**

**Case Closing/Transfer Summary**

|  |  |
| --- | --- |
| **Client name**: | **Date**: |
| **Case #** | **ID#** |

**Case is being:**

Closed/withdrawn

If closed, reason for closing:

Transferred to

If transferred, reason for transfer:

Date of most recent review or re-assessment:

Significant changes since most recent review:

Pending or recently completed social work activities on client’s/family’s behalf since the most recent review.

Unresolved concerns:

Client’s/family’s responses to case closing or transfer:

|  |  |
| --- | --- |
|  |  |
| Social worker’s signature | Date |