



AGREEMENT OF UNDERSTANDING WITH APPLICANT FOR SERVICES INSTRUCTIONS

PURPOSE

The Agreement of Understanding with Applicants for Services form is completed with an applicant for Division of Services for the Blind (DSB) Vocational Rehabilitation (VR) Services after reviewing the DSB VR Handbook. The form is signed by the applicant, parent or other representative if applicable, and the DSB VR Counselor verifying the individual's understanding of the eligibility criteria, his/her intention to work, and his/her right to choose the vocational goal, services, service providers and methods of receiving the services.

PREPARED BY

Vocational Rehabilitation Counselor

INSTRUCTIONS

After gathering information for the application and reviewing the DSB VR Handbook with the applicant, the DSB VR Counselor will review the Agreement of Understanding with Applicants for Services. The DSB VR Counselor will provide any information necessary to enable the applicant to understand his/her rights and responsibilities.

I have received a copy of the document in my most understood mode of communication, which is

_____ : Enter the individuals most understood mode of communication: Braille, Large Print, CD, Tape or Electronic.

Individual signs and dates the form.

Parent/appropriate representative signs and dates the form if the applicant is under age 18 or if the applicant has a legal guardian.

DSB VR Counselor signs and dates the form.

DISTRIBUTION

Original: Case Record

Copies: Applicant