



INDIVIDUALIZED PLAN FOR EMPLOYMENT INSTRUCTIONS (Continuation Page-Services)

PURPOSE

To provide a continued list of services (attached to the DSB-4005-B Individual Plan for Employment page 1 or the DSB-4005-D Individualized Plan for Employment Amendment) that the individual will need to achieve his/her specific employment goal. The information must include the individual's choice of services, when each service will begin, who will provide each service, the date the goal will be achieved and funds to be utilized in reaching the identified goal.

PREPARED BY

Vocational Rehabilitation Counselor, eligible individual, and/or eligible individual's representative

If prepared by eligible individual and/or representative, IPE Continuation-Services must be approved by the Vocational Rehabilitation Counselor before it is effective.

INSTRUCTIONS

Individual: Enter the individual's name (first name, middle initial and last name).

Date: Enter the two-digit month, two-digit day and four-digit year for the completion of this document.

Original, Amendment or Post Employment: Place an X in the appropriate block to indicate why this document is being developed.

These are the services needed to meet my employment goal:

Service needed: Identify a specific service agreed upon by the individual and Vocational Rehabilitation (VR) counselor.

Beginning date: Enter the two-digit month, two-digit day and four-digit year the service will begin.

Provider of service: Enter the person, business, program etc. that will provide this service in as much detail as possible.

Who will pay for service: Enter the funding source for the service.

Continue with this format until **all** services, dates, providers, and funding sources are identified.

VR Counselor signs and dates the form.

Individual signs and dates the form.

DSB Supervisor signs and dates the form, if required.

Parent/Guardian signs and dates the form, if required.

DISTRIBUTION

Original: Case Record-Attached to the original DSB-4005-B

Copies: Individual-Attached to the original DSB-4005-B

Individual Representative if applicable-Attached to the original DSB-4005-B