

CHANGE NOTICE FOR MANUAL

DATE: September 26, 2023
MANUAL: WORK FIRST MANUAL
TO: County Directors of Social Services
CHANGE NO: 03-2023
SUBJECT: Policy Updates
EFFECTIVE: October 1, 2023

I. BACKGROUND

The purpose of this change notice is to provide county staff with clarification as to when the initial assessment of the Strengths and Needs assessment should occur.

II. SPECIFIC CHANGES

Section I. E. 3 Screenings, Assessments, and Referrals and Section II. Ongoing Assessments has been updated to clarify the frequency of completing the Strengths and Needs Assessment (DSS-5298) to within 6 weeks of the date of application.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective **October 1, 2023**. Please contact your Continuous Quality Improvement Specialist (CQIS) at DSS.Policy.Questions@dhhs.nc.gov with any questions or concerns.

Sincerely,



Allison W. Smith, Deputy Director
Economic and Family Services
Division of Social Services

AWS/peb

Attachments: WF 117