

**DSS ADMINISTRATIVE LETTER NO. ECONOMIC AND FAMILY SERVICES 3-2012**  
**Eligibility Criteria for Low Income Energy Assistance Program Households**  
**(August 21, 2012)**

**(Energy Programs)**

**TO:** County Directors of Social Services

**ATTENTION:** Low Income Energy Assistance Program Supervisors

**DATE:** August 21, 2012

**RE:** Eligibility Criteria for Low Income Energy Assistance Households

**EFFECTIVE DATE:** December 1, 2012

**I. BACKGROUND**

Current Low Income Energy Assistance Program (LIEAP) policy for persons age 60 and above states all members in the household must be age 60 and above to be eligible to apply during December 1<sup>st</sup> through January 31<sup>st</sup>. This policy has been revised in order to help assist more households that contain elderly persons during December 1<sup>st</sup> through January 31<sup>st</sup>.

**II. POLICY AND PROCEDURES**

Policy for persons age 60 and above has been revised to state any member of the household must be age 60 and above to apply from December 1<sup>st</sup> through January 31<sup>st</sup>. The household must contain a member age 60 and above or a disabled person receiving a service through the Division of Aging and Adult Services (DAAS). The disabled person's policy has not changed.

**III. IMPLEMENTATION INSTRUCTIONS**

The new policy for LIEAP households is effective for applications taken beginning December 1, 2012.

If you have any questions, contact your Food and Nutrition Services and Energy Programs Regional Support Team directly via email.

Sincerely,



Dean Simpson, Chief  
Economic and Family Services