

CHANGE NOTICE FOR MANUAL

MANUAL: Energy Assistance Manual

CHANGE NO.: 1-2005

TO: County Directors of Social Services

EFFECTIVE: January 15, 2005, make the following changes to the Energy Manual

I. BACKGROUND

This Change Notice transmits revisions to the CIP User's Instructions. The revisions reflect changes in the screens that display the Race, Ethnicity, and Language codes.

II. GENERAL INFORMATION

Section 905.03 is updated to include new Ethnicity, Race and Language codes and instructions.

The new **Ethnicity** codes are:

C **Hispanic Cuban**
H **Hispanic Other**
M **Hispanic Mexican American**
N **Not Hispanic/Latino**
P **Hispanic Puerto Rican**
U **Unreported**

The new **Race** code is:

U **Unreported**

The new **Language** codes are:

<u>AR</u>	<u>Arabic</u>	<u>HM</u>	<u>Hmong</u>	<u>PE</u>	<u>Persian</u>
<u>CA</u>	<u>Cambodian</u>	<u>HU</u>	<u>Hungarian</u>	<u>PG</u>	<u>Portuguese</u>
<u>CH</u>	<u>Chinese</u>	<u>IT</u>	<u>Italian</u>	<u>PO</u>	<u>Polish</u>
<u>EN</u>	<u>English</u>	<u>JA</u>	<u>Japanese</u>	<u>RU</u>	<u>Russian</u>
<u>FC</u>	<u>French Creole</u>	<u>KO</u>	<u>Korean</u>	<u>SC</u>	<u>Serbo-Croatian</u>
<u>FR</u>	<u>French</u>	<u>LA</u>	<u>Laotian</u>	<u>SP</u>	<u>Spanish</u>
<u>GE</u>	<u>German</u>	<u>MI</u>	<u>Miao</u>	<u>TA</u>	<u>Tagalog</u>
<u>GR</u>	<u>Greek</u>	<u>MK</u>	<u>Mon-Khmer</u>	<u>TH</u>	<u>Thai</u>
<u>GU</u>	<u>Gujarati</u>	<u>OT</u>	<u>Other</u>	<u>UR</u>	<u>Urdu</u>
<u>HI</u>	<u>Hindi</u>	<u>PC</u>	<u>Portuguese Creole</u>	<u>VI</u>	<u>Vietnamese</u>

III. INSTRUCTIONS FOR MAINTENANCE OF THE ENERGY ASSISTANCE MANUAL

<u>Section</u>	<u>REMOVE</u>	<u>Pages</u>	<u>Section</u>	<u>INSERT</u>	<u>Pages</u>
905		1-2, 5-18	905		1-2, 5-20

If you have any questions, please contact your Food Assistance and Energy Programs Representative.

Sincerely,



Hank Bowers, Chief
Performance Reporting and Automation

HB/hk/jm
Attachments
[905](#)