

CHANGE NOTICE FOR MANUAL

DATE: March 24, 2008

MANUAL: Enterprise Program Integrity Control System (EPICS) User's Manual
CHANGE NO.: 1-2008
TO: County Directors of Social Services
EFFECTIVE: **Upon receipt**, make the following changes to the EPICS User's Manual

I. GENERAL

This change notice transmits revisions to the EPICS Manual. These changes are outlined below.

II. SPECIFIC CHANGES

EPICS 103 – Claims is revised to:

- A. Add the sentence, 'First month benefits apply only to Front End Referrals'.
- B. Add that the balance is automatically reduced to zero and claim status changed to Terminated (TE) when an AFDC or TANF claim is keyed with a Claim Type 'AE' and Agency Error Type Code 'C'.
- C. Add the F11=REACTIVATE function key to reactivate TANF, AFDC, and Medicaid claims in Terminated (TE) status.
- D. Change the name Food Stamps to Food and Nutrition Services.

EPICS 2500 – Appendix F: Reports is revised to:

- A. Add a new report entitled FRD750 Terminated Claims. This report lists claims whose status changed from Collections (CO) to Terminated (TE) when the Establishment Date is greater than 365 days and no payment/recoupment was received within 365 days.
- B. Change the name Food Stamps to Food and Nutrition Services.

The EPICS User's Manual has been updated with these changes and is available in PDF format (see below).

III. INSTRUCTIONS FOR MAINTENANCE OF THE EPICS USER'S MANUAL

To maintain your current hard copy of the EPICS User's Manual:

1. Go to the DSS On-Line Manuals Change Notice website at <http://info.dhhs.state.nc.us/olm/manuals/dss/ei-10/chg/>
2. Click on Change No. 1-2008
3. Click on the "**CN 1-2008**" and attachment links **at the bottom** of the page to print the Change Notice and the attached documents.
4. Open the files using Adobe Acrobat Reader and print the pages. Insert or replace the appropriate pages in your current hard copy as indicated below.

Note: Adobe Acrobat Reader may be downloaded for free at <http://www.adobe.com/> .

To update your current hard copy of the manual:

REMOVE		INSERT	
SECTION	PAGES	SECTION	PAGES
103	1-46	103	1-47
2500	1-12, 53	2500	1-12, 53-54

If you have any questions, please contact the DSS Information Support Staff at (919) 733-8938.

Sincerely,



Hank Bowers, Chief
Performance Management/Reporting &
Evaluation Management Section

HB/wc
Attachments
[EPICS CN1-2008](#)
[EPICSc103](#)
[EPICSc2500](#)