

CHANGE NOTICE FOR MANUAL

DATE: June 12, 2008

MANUAL: Enterprise Program Integrity Control System (EPICS) User's Manual
CHANGE NO.: 2-2008
TO: County Directors of Social Services
EFFECTIVE: **Upon receipt**, make the following changes to the EPICS User's Manual

I. GENERAL

This change notice transmits revisions to the EPICS User's Manual. These changes are outlined below.

II. SPECIFIC CHANGES

A. EPICS 103 – Claims Detail Screen

Section 103.III.A.I.d. is being revised to include the statement: The "First Month Benefit" field on the Claims Detail Screen will not allow an amount greater than \$500.00 to be entered. This field is allowed for referral type "F" (Front End). If the amount entered is greater than \$500.00, the system will display error message, "FIRST MONTH BENEFIT CANNOT EXCEED \$500.00".

B. EPICS 2500 – Appendix F: Reports

1. Section 2500.E. AFDC/TANF, Food and Nutrition Services, and Medicaid Reports is being revised to include a new quarterly report titled: FRD 751 "Aged Trial Balance By Payment Date" FRD 490 and the 'U and P' Claims Report.
2. Section 2500.I. Reports For All Programs is being revised to include the Aged Trial Balance By Payment Date Report and the U and P Claims Report.

III. INSTRUCTIONS FOR MAINTENANCE OF THE EPICS USER'S MANUAL

To maintain your current hard copy of the EPICS User's Manual:

1. Go to the DSS On-Line Manuals Change Notice website at <http://info.dhhs.state.nc.us/olm/manuals/dss/ei-10/chg/>
2. Click on Change No. 2-2008
3. Click on the "CN 2-2008" and attachment links at the bottom of the page to print the Change Notice and the attached documents.

4. Open the files using Adobe Acrobat Reader and print the pages. Insert or replace the appropriate pages in your current hard copy as indicated below.

Note: Adobe Acrobat Reader may be downloaded for free at <http://www.adobe.com/>

To update your current hard copy of the manual:

REMOVE		INSERT	
SECTION	PAGES	SECTION	PAGES
103	1-2, 7-8	103	1-2, 7-8
2500	1-6, 49-54	2500	1-6, 49-56

If you have any questions, please contact the DSS Information Support Staff at (919) 733-8938.

Sincerely,



Hank Bowers, Chief
Performance Management/Reporting & Evaluation
Management Section

HB:ld
Attachments
[EPICS_CN2-2008](#)
[EPICSc103](#)
[EPICSc2500](#)