

## **CHANGE NOTICE FOR MANUAL**

**DATE:** July 1, 2019

**MANUAL:** Food and Nutrition Services Employment and Training Manual

**TO:** County Directors of Social Services

**CHANGE NO:** 1-2019

**SUBJECT:** **Food and Nutrition Services Employment and Training Policy Manual Updates**

**EFFECTIVE:** July 1, 2019

### **I. BACKGROUND**

The purpose of this change notice is to notify counties of changes to the Food and Nutrition Service Employment and Training policy found in FNS policy manual section 241. Policy was revised to change the allowable age for participation from 18-59 to 16 and up. Changes were made remove procedural information with a reference to NC FAST Employment and Training Referral Job Aid. Revisions were also made to the policy to reflect changes in allowable components.

### **II. SPECIFIC CHANGES**

#### **A. Section 241, Employment and Training Work Program**

1. Age limits updated in Section 241.00
2. Path to employment updated in Section 241.00
3. Reference to NC FAST Job Aid, Employment and Training Referral Process updated in Section 241.01.
4. Education component updated in Section 241.02.
5. Workforce Innovation and Opportunity Act (WIOA) Program components updated in Section 241.02.
6. Participant reimbursement requirements updated in Section 241.03.

### III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all Food and Nutrition Services Employment and Training referrals on July 1, 2019.

Submit any questions regarding these policy changes and forms to the Food and Nutrition Services Employment and Training program staff at [FNSEandT@dhhs.nc.gov](mailto:FNSEandT@dhhs.nc.gov).

Sincerely,

A handwritten signature in blue ink that reads "David Locklear". The signature is written in a cursive style with a small mark at the end.

David Locklear, Deputy Director  
Economic and Family Services Section

DL/na

FNS-CN1-2019

Attachment  
FNS-241.pdf