

CHANGE NOTICE FOR MANUAL

DATE: December 3, 2019
MANUAL: Food and Nutrition Services Certification Manual
TO: County Directors of Social Services
CHANGE NO: 6-2019
SUBJECT: Policy Updates
EFFECTIVE: Upon Receipt

I. BACKGROUND

The purpose of this change notice is to update Manual Section 450, Simplified Reporting Changes During the Certification Period in the Food and Nutrition Services Manual. This update provides additional clarifications to the revisions made to this section effective November 1, 2019.

II. SPECIFIC CHANGES

A. Section 450.01, Reacting to Changes During the Certification Period.

Manual section was rewritten to clarify the types of changes the worker is required to react to during the certification period and change timeframe to react to changes to ten days.

B. Section 450.07, Changes with Unclear Information.

Manual section was rewritten to add additional information to clarify the definition of unclear information and the actions required by the worker when unclear information is received.

C. Section 450.08, Changes Recorded in NC FAST.

Definition of known to the agency was updated to match policy in 450.01.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications, changes, and recertifications upon receipt. Submit any questions regarding this policy to DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,



David Locklear, Deputy Director
Economic and Family Services Section

DL/rc