

CHANGE NOTICE FOR MANUAL

MANUAL: Food Stamp Certification Manual

CHANGE NO.: 4-2002 **Date:** March 25, 2002

TO: County Directors of Social Services

EFFECTIVE April 1, 2002, make the following changes to the Food Stamp Certification Manual.

I. BACKGROUND

The purpose of this change notice is to update the Food Stamp Manual with the revised SS-5 application and to obsolete several appendices from the Food Stamp Manual that were incorporated in the Food Stamp Information System (FSIS) User's Manual.

II. SPECIFIC CHANGES

A. Section 235, Social Security Enumeration

Update Figure 235-2 with the revised information regarding application for a Social Security Card.

B. Section 3000, Appendices

Instructional information regarding Bendex, SDX, TPQY, ESC Inquiry, STARS can now be found in the Food Stamp Information System(FSIS) User's Manual.

C. Section 4000,Client Record (DSS-8590) Instructions

Instructional information regarding the DSS-8590 can now be found in the Food Stamp Information System (FSIS) User's Manual.

III. IMPLEMENTATION INSTRUCTIONS

Use this form effective April 1, 2002 with each application, change in situation, or recertification taken or processed.

IV. INSTRUCTIONS FOR MAINTENANCE OF THE FOOD STAMP MANUAL

REMOVE		INSERT	
Section	Page	Section	Page

235	Figure 235-2	235	Figure 235-2
3400	1-32	None	
3500	1-42	None	
3600	1-29	None	
3700	1-10	None	
3900	1-15	None	
4000	1-25	None	

If you have questions, please contact your Program Integrity Representative.

Sincerely,

Wilbert R. Morris, Chief

Economic Independence Section

SB/mw

Attachments

[FS235f2](#)