

## CHANGE NOTICE FOR MANUAL

DATE: September 22, 2008

**MANUAL:** Food and Nutrition Services Certification Manual

**CHANGE NO.:** 4-2008

**TO:** County Directors of Social Services

**EFFECTIVE:** **October 1, 2008**, make the following changes to the Food and Nutrition Services Certification Manual

### I. BACKGROUND

The purpose of this change notice is to implement mandatory changes to the Food and Nutrition Services Certification Manual, regarding income and resources as a result of the 2008 Farm Bill. This change also adds further clarifications and corrections to the Employment and Training (E&T) Program as reflected in updated interpretations from the United States Department of Agriculture (USDA).

### II. SPECIFIC CHANGES

#### A. Section 240, Work Requirements

1. Deletes reference to code 16 for ABAWDs under the 15% exemption in Section 240.00B, Work Requirements
2. Clarifies that if UIB stops because a FNS unit member fails to comply with the ESC job search requirements, the job search requirement does not have to be equivalent to that required for the E&T program in order to disqualify the individual to Section 240.02C, Exemptions From Work Requirements
3. Clarifies to allow an exemption for an individual participating in Workfare, who has applied for or is receiving UIB to Section 240.02C, Exemptions From Work Requirements
4. Clarifies that individuals are deferred from a work program (ESC/CC) and not work registration in Section 240.03, Deferrals From Work Requirements.
5. Clarifies that the deferral of Temporary Obvious Disability (Work Registration Code X) is for non-ABAWDS only in Section 240.03F, Deferrals from Work Requirements

#### B. Section 241, Employment and Training (E&T)

1. Clarifies that a Work First recipient who volunteers for the FNS E&T Program is ineligible for participant reimbursement in Section 241.02C (2nd Exception), E&T Client Rights and Responsibilities
2. Clarifies that an individual remains disqualified until the minimum penalty (1, 3, or 6 months) has been served even if he/she moves to a county with no ESC contract, another E&T county, or a Workfare county in Section 241.08, County Action When A Disqualified Individual Moves From An E&T County To A County With No ESC Contract, Another E&T County Or A Workfare County

#### C. Section 245, Able-Bodied Adults Without Dependents (ABAWDs)

1. Deletes reference that an ABAWD is deferred from E&T/CC participation due to a temporary obvious disability in Section 245.00, Able-Bodied Adults Without Dependents (ABAWDs), in Section 245.03A3, Eligibility Limits For ABAWDS, and on 245 Figure 1, The ABAWD Tracking Form.

2. Deletes reference to 15% exemption and code 16 in Section 245.01A6, Exemptions From The ABAWD Provisions
3. Deletes ABAWD work registration codes 12 and 16; updates code 13 in Section 245.05, ABAWD Work Registration Codes

**D. Section 250, Resources**

1. Adds Educational Accounts established under Sec. 529 (qualified tuition program) and Sec. 530 (Coverdell education savings) of the Internal Revenue Code as excludable resources to Section 250.06, Countable/Excludable Reference List of Resources
2. Adds 408, 408(A), and 457(B) Retirement Plans as excludable resources to Section 250.06, Countable/Excludable Reference List of Resources and to Section 250.10, Individual Retirement Accounts (IRA's), KEOGH Plans, 401K Plans, and Regular Retirement Plans

**E. Section 263, Sources of Income**

Adds Military Combat Pay as income that is not counted to Section 263.02, Chart 1, Sources of Income and to Section 265.23B, Military Pay

**F. Section 280, Income Deductions**

1. Deletes Section 280.04C and reference to a maximum allowable deduction for dependent care.
2. Changes the Standard Deduction Table in Section 280.03 to match the new USDA amounts effective 10/1/2008.

**III. IMPLEMENTATION INSTRUCTIONS**

These changes are effective with each application, change in situation, or recertification taken or processed on or after October 1, 2008 with the exception of Dependent Care Deductions.

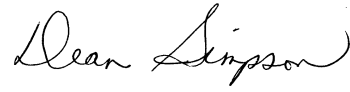
Dependent Care Deduction changes are effective October 1, 2008. Enter the full verified amount of Dependent Care Expenses in FSIS effective immediately. If your records prior to October 2008 reflect that the household verified Dependent Care expenses that exceeded the limit, but the limit was entered as the deduction in FSIS, restore benefits beginning with October 2008.

**IV. INSTRUCTIONS FOR MAINTENANCE OF THE FOOD and NUTRITION SERVICES MANUAL**

	<b>REMOVE</b>			<b>INSERT</b>	
<b>Section</b>		<b>Pages</b>		<b>Section</b>	<b>Pages</b>
240		1-4, 7-8		240	1-4, 7-8
Figure 240-1		1-2		Figure 240-1	1-2
241		1-2, 7-8		241	1-2, 7-8
245		1-7		245	1-7
Figure 245-1		1		Figure 245-1	1
250		1-22		250	1-22
263		1-2, 11-22		263	1-2, 11-23
265		1-2, 7-8		265	1-2, 7-8
280		1-14		280	1-14

If you have any questions, please contact your Food and Nutrition Services & Energy Programs Representative.

Sincerely,

A handwritten signature in black ink that reads "Dean Simpson". The signature is written in a cursive style with a large initial "D" and a long, sweeping tail.

Dean Simpson, Chief  
Economic Services Section

DS/vw