

**DSS ADMINISTRATIVE LETTER**  
**Family Support and Child Welfare Services FSCWS- 03-06**

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**TO: County Directors of Social Services**

**ATTENTION: DSS CPS Supervisors and Program Managers**

**DSS CPS Social Workers**

**DATE: April 11, 2006**

**SUBJECT: CHANGE TO DSS FORM #5228, NC CASE  
DECISION  
SUMMARY/INITIAL CASE PLAN**

**EFFECTIVE DATE: Immediately**

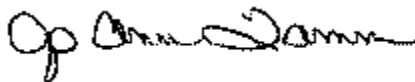
With the statewide implementation of Multiple Response System (MRS) we have made a change to DSS form #5228, *NC Case Decision Summary/Initial Case Plan*. This form has been updated to accommodate the new finding allowed in Family Assessment cases. This finding is "Services Provided, No Longer Needed." This finding is now used for cases where services have been provided up front in the CPS family assessment and the safety and risk issues have been resolved by the point of the case decision such that services are no longer needed. This finding is now listed in the Case Decision box, as well as the Case Decision for each Child section. The order of the findings have been changed to make them consistent with the 5104 throughout the form.

Minor changes have been made to the instructions for filling out this form to reflect that MRS is now being used in all counties. The instructions for the four questions used to make a case decision have also been clarified based on questions from counties.

The revised form is attached to this letter and can be accessed through the forms website at: <http://info.dhhs.state.nc.us/olm/forms/dss/>

Please contact your Children's Program Representative or the Work First/CPS Policy Team at (919) 733-4622 if you have questions about this letter.

Sincerely,



Jo Ann Lamm, Chief

Family Support and Child Welfare Services

**Attachment**

JL:hlm

cc: Sherry S. Bradsher

Sarah Barham

Family Support and Child Welfare Team Leaders

Children's Program Representatives

Work First Program Representatives

Local Business Liaisons