

**APPENDIX 3300 Glossary**

**Change #5-2016**

**October 1, 2016**

**3300.01 PROGRAMS**

**Program Name:**

**Program Description:**

Crisis Intervention Program (CIP)

CIP is a program which provides assistance to low-income families who are experiencing or in danger of experiencing a heating or cooling-related emergency.

Low Income Energy Assistance Program (LIEAP)

LIEAP provides for a one-time cash payment to help eligible families pay their heating bills.

Medical Assistance Assistance (Medicaid, MA)

A program to assist eligible aged, disabled, blind individuals, pregnant women, families and/or children with the cost of medical care under Title XIX of the Social Security Act.

North Carolina Health Choice

A publicly funded program that helps working parents provide health insurance for their children at either low or no cost.

SA Special Assistance (Domiciliary Care)

Cash payments and medical assistance for eligible aged, disabled, and blind individuals residing in a domiciliary care facility.

SA Special Assistance (Certain Disabled)

Cash payment only for individuals in a private living arrangement who meet the state's definition of disability. (This program is not available in all counties.)

Work First Family Assistance (WFFA)

A program which provides a money payment and medical assistance to certain relatives and children when the children have been deprived of parental support and care due to the death, physical or mental incapacity, continued absence of either parent from the home, or unemployment of one or both parents.

**3300.02 DEFINITIONS**

**Term:**

**Definition:**

Absent Parent

Any individual who does not have custody of a dependent child but is legally responsible for providing financial support for that dependent child.

Able-bodied Adult without Dependent (ABAWD)

Physically and mentally fit individuals from the ages of 18 through 49, included in a Food and Nutrition Services (FNS) unit that does not include a person under age 18.

Automated Collection and Tracking System (ACTS)

Comprehensive computer system that tracks activities and payments in the North Carolina Child Support Program and performs automated case activities to assist the caseworker.

Administrative Disqualification Hearing (ADH)

A hearing initiated by the county department of social services to determine if an individual has committed an Intentional Program Violation (IPV).

Alien

Any person who is not a citizen or native of the United States.

Alimony

Court ordered financial support that is to be paid to one's former spouse.

Allotment

The total value of food stamp benefits a household is authorized to receive each month.

Applicant

An individual who applies for benefits for himself or on behalf of others.

Application	A written request for assistance that is signed by an applicant or his authorized representative under penalty of perjury.
Application Process	A series of actions beginning with a signed application leading to a determination of eligibility for assistance.
Approval	Authorization of benefits after all eligibility factors are met.
Authorized	Status of individuals who have met all eligibility factors and are receiving benefits.
Authorized Representative	An individual who acts on behalf of a Food and Nutrition Services unit (FNSU). In the Food and Nutrition Services Program, the authorized representative must be designated in writing by the head of the household, spouse, or other responsible household member.
Available	Accessible or obtainable by a FNSU.
Award Letter	A statement to an individual from a governmental or private agency indicating benefits for which he is eligible.
Base Period	A designated time for verifying income that is counted in determining the benefit.
Basic Utility Allowance (BUA)	A fixed Food and Nutrition Services deduction for utilities when the household incurs at least two non-heating/non-cooling utility expenses which are billed separately from rent or mortgage.
Bendex	Beneficiary Data Exchange. A computerized match of a recipient's social security benefit amount.
Benefit Month	The month in which a client receives benefits.
Boarder	A person who lives in a household and pays a set amount for room and meals.
Bonds	A certificate or evidence of debt on which the borrower promises to pay the bondholder a specified amount of interest and principal on a certain date.
Burial Plan	A contract whereby the funeral home or insurance company agrees to provide a burial as agreed upon in the contract. There are two types: --Irrevocable --These plans do not allow the individual to get a refund as stipulated in the contract. These plans cannot be cashed in upon request. --Revocable --These plans can be cashed in upon request.
Burial Plot	A portion of ground set apart for burial.
Case File	A file containing the application and all documents verifying initial and continuing eligibility for members of the assistance unit.
Categorically Eligible	FNSU's that consist entirely of Work First and/or SSI recipients; or at least one member of the FNSU is <b>authorized to receive</b> an available service from Work First Employment Services; or the income of the household is at or below the 200% maximum allowable gross income and the household does not contain disqualified individuals.
Certificate of Deposit (CD)	A written acknowledgment by a banker with promise to pay the depositor the sum plus interest at a given time. There is usually a penalty if the funds are withdrawn early.
Certification Period	A defined period of time for which eligibility has been determined.
Change in Situation	A change in a recipient's circumstances which may affect eligibility for assistance.

Child Support	Money or <b>in-kind</b> goods given for a child by a parent for the child's care.
Client	A term used to refer to applicants and recipients.
Closing Date	The last day of the month in which the applicant/recipient is eligible for benefits.
Collateral	A person or agency that gives an oral confirmation of a household's circumstances.
Combined Funds	A bank account consisting of separate and jointly shared funds that are combined with excluded funds in such a manner that neither can be distinguished from the other.
Commingled Funds	Also referred to as combined funds.
Communal Dining Facility	A public or non-profit private establishment, approved by Food and Nutrition Service, which prepares or serves meals for elderly persons or for SSI recipients and their spouses.
Community Alternatives Program	Special Medicaid for individuals placed in the communities who are at risk for institutionalization.
Confidentiality	Safeguarding client information.
Contested Decision	A tentative state hearing decision with which a county or the applicant/recipient disagrees.
Contiguous Property	Real property with boundaries which touch the home site property, disregarding the presence of streets, roads, rivers, or streams.
Contract Sale	The transfer to property from one party to another with either a verbal or written agreement to pay a certain amount for the property, usually paid in installments.
Contribution	Donation of cash or in-kind made by an individual to or on behalf of a member of the budget unit.
Court Orders	Decisions made by judges in courts of competent jurisdiction that specify changes and/or procedures the State and county departments must follow (i.e., <b>Alexander v. Hill, Blue v. Craig</b> , child support, custody).
Custodial Parent	The parent who has custody of the child(ren) when both parents do not live together.
Deductible	The amount over the income level which must be paid or incurred by the client for medical expenses prior to authorization for Medicaid.
Deduction	Allowable expenses subtracted from income.
Deemed	The process of considering income and reserve of persons in the household or sponsors of non-exempt aliens.
Denial	Rejection of benefits of the application.
Deprivation	Lack of parental support or care of a dependent child due to the continued absence, incapacity, death, or unemployment of either parent.
Dependent	An individual who is financially dependent upon another for his well-being.
Deregistration	The process by which an individual is removed from work registrant status.

Destitute Households	A migrant or seasonal farm worker household whose terminated income was received prior to the date of application and/or no more than \$25 will be received from a new source by the tenth day of the month of application.
Determination of Eligibility	The process of verifying eligibility factors for persons applying for assistance.
Disability	A physical or mental condition of such severity that it precludes the person from engaging in substantial gainful activity as determined by Disability Determination Services based on SSI guidelines.
Disqualified Individual	An individual removed from Food and Nutrition Services benefits due to an IPV or for failure or refusal to comply with all program requirements.
Disregard of Income	The procedure for exempting certain portions of income when determining benefits.
Documentation	Recorded data substantiating all points of eligibility.
Documentary Evidence	A written confirmation from a person or agency of a FNSU's circumstances.
Domiciliary Care Facility	Licensed group care facility.
Eligibility Information System (EIS)	An automated system which contains information pertinent to an individual's eligibility to receive benefits under a number of public assistance programs.
Elderly	A person age 60 or over.
Eligible Alien	A person who is not a United States citizen but who meets the alien status requirements in Section 225.
Encumbrance	A claim, lien, charge, or liability.
Equity	The value of property after encumbrances has been subtracted.
Emancipated Minor	An individual who is under age 18 who marries, becomes a member of the U. S. Armed Forces, or is declared emancipated by the court.
Escrow Account	A bank account generally held in the name of the depositor and the escrow agent (usually the mortgage holder) which is used to pay taxes, mortgage insurance, fire insurance, etc.
Expedited Service	A procedure whereby the agency provides certain Food and Nutrition Services households an opportunity to receive benefits within a shortened timeframe.
Fair Market Value	The amount an item would bring if sold on the current market.
Final Decision	A decision by the State hearings officer after all non-judicial appeal rights have been exhausted.
Food and Nutrition Services	A federal program which provides monthly benefits that help low-income households buy the food they need for good health.
Food and Nutrition Services Unit (FNSU)	A FNSU is a person or a group of people applying for or receiving Food and Nutrition Services benefits.
Food Stamp Information System (FSIS)	An automated system which contains information pertinent to an individual's eligibility to receive Food and Nutrition Services benefits.
Forgery	Signing someone else's name without proper authorization.
Fraud	A criminal act in which an applicant/recipient or authorized representative makes a false statement and/or withholds information willfully, knowingly, and with deceitful intent and, as a result, obtains or attempts to obtain assistance for which he is not eligible.
Good Cause	An acceptable reason for failure to comply with a regulation.

Grandfathered	Individuals who are eligible under new rules/regulations by virtue of their eligibility under previous rules/regulations.
Guardian	A person appointed by a court to be legally in charge of the affairs of a minor or of someone incapable of taking care of his own needs.
Hearing	A review requested by an applicant/recipient to establish whether an adverse action or eligibility determination taken by the county department of social services was correct. (See appeal.)
--Local Hearing	--A review before an impartial official of the county.
--State Hearing	--A review before an impartial official of the Division of Social Services.
Heir Property	Property conveyed to a person at the death of the property owner.
Homeless	An individual who lacks a permanent or fixed residence.
Homesite	Principal place of residence owned by applicant/recipient or FNSU member.
Incapacitated	A verified mental, emotional, or physical impairment that prevents a person from performing his normal duties
Incorporated	A business is incorporated when it has been granted a charter legally recognizing it as a separate entity having its own privileges, rights, and liabilities distinct from other businesses and persons.
Illegal Alien	A person who entered the United States without approval by the U.S. Citizenship and Immigration Services (USCIS) or who, after entering legally, remained in the United States past the time limit granted by USCIS without authorization.
Income	Cash and/or in-kind resources which are available to members of the FNSU.
--Earned Income	--Money received as a result of employment.
--Fluctuating Income	--Fluctuating income is earned and/or unearned income that varies by \$1 or more each benefit or payment period.
--Gross Income	--Total income before allowable deductions.
--Net Income	--Income after all allowable deductions.
--Stable Income	--Stable income is earned and/or unearned income that does not vary by a \$1 each benefit or payment period.
--Unearned Income	--Money received from any source other than employment.
Incur	To be personally liable.
Individual Development Account (IDA)	These are dedicated savings accounts, similar in structure to Individual Retirement Accounts (IRA's), that can only be used for purchasing a first home, education or job training expenses, or capitalizing a small business (micro enterprise development). They are managed by community organizations, and accounts are held at local financial institutions. Contributions for lower income participants are matched using both private and public sources. Funds contained in the IDA must be disregarded in determining eligibility for assistance in any federal means-tested program as long as the account continues to be maintained. The following restrictions apply to IDA funds: a recipient may only deposit earned income into an IDA; a recipient's contributions to an IDA may only be matched by, or through, a qualified entity; a recipient may withdraw funds only for the reasons indicated above.
Individual Retirement Account (IRA)	Money set aside for retirement or another future use. There is a penalty if the funds from the account are withdrawn prior to retirement.
In-kind Contributions	Non-monetary assistance.
Inquiry	A request for information regarding assistance or other services.
Intake	An initial interview.

Investigation	A thorough examination of all eligibility factors.
Irrevocable	Cannot be sold or “cashed in.”
Irrevocable Trust	A contract in which the terms cannot be altered.
Jointly Owned	Property owned by more than one person.
Keogh Account	Money set aside for a retirement plan available to self-employed persons. Contributions to the plan are tax deductible.
Lien	A claim on property that is pending the payment of a debt.
Lifetime Right/Life Estate Interest	An estate whose duration is limited to the life of the party holding it or to some other person. Upon the death of the life tenant (life estate holder), the property will go to the holder of the remainder interest.
Live-in Attendant	An individual who resides in a household solely for the purpose of providing medical, housekeeping, or child care services.
Local Conference	A conference held by the county department of social services with a recipient regarding the proposed action on his case.
Loans	Money given with the intention of repayment.
Lump Sum	Money received in one payment rather than recurring payments.
Mass Change	Certain changes which are initiated by the State or federal governmental which may affect the entire caseload or significant portions of the caseload.
Means-tested Program	An assistance program in which an applicant's financial circumstances are considered.
Medicare	A health insurance program for aged and disabled individuals who meet the program's eligibility requirements under Title XVIII of the Social Security Act.
Migrant Farm Worker	A person who moves with the migrant stream in order to follow seasonal farm work employment and does not return to his permanent home each night.
Minor Mother	A mother below a certain age as defined by a specific program.
Misrepresentation	An intentional or unintentional statement giving incomplete, false, or misleading information.
Motor Vehicle	An automobile or other vehicle used for transportation. This may include a boat if it is the primary mode of transportation.
Mutual Funds	An investment company that raises money by selling its stock to the public and investing the proceeds in other securities.
Name	The name of each Food and Nutrition Services household member to be entered in FSIS through the Individual ID assignment process or the Name Change (NC) screen must match Social Security Records. Use the name on the SDX, BENDEX, SOLQ, TPQ, Social Security Card, or Medicare Card. If a discrepancy exists, use the name from the online verification.
Need Standard	The amount of money the State determines essential to meet minimal standard of living for a family of a specified size.
Net Profit	The income received from self-employment, farming, roomers, boarders, or small business, minus allowable expenses.
Newborn Coverage	Automatic Medicaid coverage for newborns based solely on mother's eligibility status.
Non-Public assistance Household	A Food and Nutrition Services household in which all family members are not recipients of WFFA, SSI, or a combination of the two.

Non-cooperation	Failure of a FNSU member to comply with program requirements.
Non-custodial Parent	The parent who does not have custody of the child(ren) when both parents do not live together.
Old Bills	Outstanding medical bills that were incurred prior to the current certification period that have not been considered in establishing previous authorizations.
Overissuance/ Overpayment	Benefits in excess of the amount for which the recipient was eligible.
Public Assistance Household (PA)	A Food and Nutrition Services household in which all members receive or are determined eligible to receive SSI, WFFA, or a combination of the two.
Partial Payment	Assistance paid for a portion of the month.
Patient Monthly Liability	The portion of cost of care a client in long-term care/or Community Alternatives Program (CAP) is expected to pay.
Payee	The person in whose name the assistance is made.
Payment Month	The month for which a client receives payment.
Penalty Payment	Monies paid to a recipient when his application is not processed in accordance with <b>Alexander v. Hill</b> court order.
Perjury	The voluntary violation of an oath or vow by swearing to what is untrue or by failure to do what was promised under oath.
Personal Effects	Refers to clothing, furniture, jewelry, kitchen items, household appliances, pets, etc.
Personal Property	Property or belongings owned by an individual(s), except real property.
Personal Representative	A substitute payee appointed by the court when the specified relative payee is unwilling or unable to manage the assistance payment in the best interest of the children.
Poverty Level	A federally established income guideline used to define persons who are economically disadvantaged.
Presumptive Disability or Blindness	Conditions under which SSI presumes that disability or blindness requirements are met and makes payment for a period of three months.
Presumptive Eligibility	Conditions under which certain pregnant women are presumed eligible for ambulatory prenatal services.
Primary Heating Source	The main source of heat used by the household.
Private Living Arrangement	Housing owned by an individual or private company.
Probate	Legal procedure to establish the validity of a will prior to division or disbursement of the property to heirs.
Processing Deadline	The last date in the month the county can take appropriate action on a case.
Promissory Note	A written promise made by one or more persons to pay another a specified amount of money at a specified time or on demand.
Prorated Benefits	Benefits issued from the date of application through the end of the application month.
Prospective Budgeting	The best estimate of income for a specified period.
Protective Payee	A substitute payee appointed when the payee mismanages her money or fails to comply with program regulations.
Public Housing	Housing owned by the government. This can be apartments or houses.

Public Institution	An institution supported wholly or in part by government funds.
Public Law	A generic name for statutes passed by Congress.
Pull Check	The procedure used in the State Office to stop delivery of an assistance check.
Quality Control (QC)	A management tool used to determine the accuracy of eligibility and evaluation of needed corrective action.
Quarterly Recertification	A quarterly recertification is a three-month mail-in recertification.
Real Property	Includes, but is not limited to, land and buildings.
Reapplication	A subsequent application when a case has been terminated or suspended.
Recipient	An eligible person whose needs are included in the assistance unit.
Recertification	A review of all factors of eligibility.
Recoupment	Action to recover overpayments/overissuances made to recipients.
Redbook Value	An official car valuation by National Market Reports, Inc.
Redetermination	A complete review of all eligibility factors.
Registrant	An applicant/recipient who is required to register for work according to program regulations.
Registrant Pool	The entire group of individuals who are registered with ESC for manpower services.
Reinstatement	The reopening of a case without the necessity of a signed application.
Remainder Interest	The ownership of property limited by the life estate interest (See "Lifetime Right.").
Renter	An individual who pays for separate living quarters.
Replacement of Benefit	Duplicate benefits issued by the county.
Resource	Cash or its equivalent (liquid assets) and/or real or personal property (non-liquid assets) which are currently available to members of the FNSU.
Residence	Broadly stated, the county where an applicant/recipient lives with intent to remain.
Restored Benefits	Benefits issued to a FNSU that were lost due to an administrative error; by an administrative disqualification for IPV that was subsequently reversed; or when a judicial action finds that benefits were wrongfully withheld.
Resulting Trusts	This exists when a party holds the title of property for the benefit of another but receives no benefit from the property.
Retroactive Benefits	Benefits authorized for a period of time prior to the date of application.
Retroactive Period	The first, second, or third month prior to the month of an application.
Retrospective Budgeting	Computing income for the benefit month based on actual income received in a previous month.
Revocable	Able to be sold or "cashed in."
Revocable Trust	A contract in which terms can be altered.



Right of Recovery	The responsibility of an individual, institution, corporation, or public or private agency to pay for all or part of medical costs of an applicant/recipient.
Roomer	A person who lives in a house and pays a set amount for a room only.
Security Deposit	Money deposited by a tenant with a landlord as security against the terms of the lease and any damage to the property.
Self Supporting	Maintaining one's self without financial assistance from others.
Specialty Hospitals	Hospitals providing designated special services.
Specified Person	An individual who is age 60 or over; receives SSI benefits under Title XVI of the Social Security Act or disability or blindness payments under Titles I, II, XIV, XVI of the Social Security Act (such persons include those who have been certified but whose initial payments have not yet been received, or whose checks are entirely recouped to repay a prior overpayment); receives a VA disability payment for a 100% service connected disability; or is a disabled surviving spouse or child of a Veteran.
Specified Relative	A relative with whom a child lives who provides care and supervision of the child.
Spouse	An individual who is married to another person , or for Food and Nutrition Services purposes, an individual who is <b>of the opposite sex or to the same sex; if the couple is lawfully married under state law, regardless of the individual's domicile, and such a marriage between individuals of the same sex.</b>
Standard Utility Allowance (SUA)	A fixed Food and Nutrition Services deduction for utilities when the household incurs a heating or cooling expense which is billed separately from rent or mortgage payments.
Step parent	The person who has married a child's natural parent.
Stocks	Certificates of ownership of shares of a corporation entitling the holder to dividends and other rights of ownership.
Subsidized Housing	A federal subsidy to assist with shelter and utility expenses.
Supplemental Issuance	Additional benefits issued during the same month as current benefits are issued.
Supplemental Security Income (SSI)	A cash payment program administered by the Social Security Administration for low-income aged, blind, or disabled persons.
Support Payments	Money paid by an absent parent.
Suspected Fraud	Basis for belief that an intentional misrepresentation may have occurred.
Tax Value	The latest tax value of property assessed by the county tax office.
Telephone Utility Allowance (TUA)	Fixed Food and Nutrition Services deduction if the only utility expense incurred is for a telephone.
Temporary Resident Status	One-year period for which an alien has lawfully been granted the privilege of residing in the United States. The temporary status may be removed after one year when the Immigration Office rules favorably or unfavorably on granting permanent resident status to the alien.
Tentative Decision	A preliminary decision.
Termination	The ending of specific benefits.

Thrifty Food Plan	An USDA determined cost of diet for persons of different ages; the basis upon which Food and Nutrition Services allotments are determined.
Timely Notice	A written notice to inform the recipient of intended action.
Time Share	A joint ownership or lease of property through which persons occupy the property individually for set periods of time.
Time Standard	The requirement to process an action within a specified time.
Transfer of Resources	An act of one party to convey an asset or resources to another party.
Trust Fund	A fund held by a trustee subject to restrictions set forth in the trust.
Unemployment Insurance	A benefit check received by a budget unit member from the ESC.
Underissuance	The amount of benefits issued to a household that is less than the amount it was eligible to receive.
Underpayment	A payment that is less than the recipient is eligible to receive.
Uniform Transfer to Minors Account	Custodial bank accounts set up to benefit minors. Money is donated irrevocably. The custodian has access to the account and can make any withdrawals. The money becomes the property of the minor at age 21.
Unmet Medical Needs	Medical expenses which Medicaid will not cover (i.e., medical insurance premiums, co-payments).
Vehicle	Any device by which a person or property is or may be transported upon the highway, water, or airways.
Vendor Payment	A payment made in money on behalf of a household/individual by an outside party.
Verification	The confirmation of facts and information used in determining eligibility.
Verification Date	The date verified information is received in the county.
Verified Upon Receipt	Verified upon receipt means that information: <ul style="list-style-type: none"> <li>• Is not questionable, and</li> <li>• The provider is the primary source of the information such as BENDEX from SSA, SDX from SSA, SAVE from BCIS, Employment and Training (E&amp;T) compliance information received from ESC, and Intentional Program Disqualifications (IPV's) from Program Integrity Staff, non-cooperation with Quality Control (QC) from QC staff, UIB from ESC.</li> </ul>
Vulnerable	A household is vulnerable if it is subject to the rising cost of heating and has a heat source.
---Fully Vulnerable Household	--Vulnerable households are those who live in a private living arrangement, are subject to the rising cost of heating, and have a heat source. Also includes households living in public housing where utilities for heat are billed separately from the rent or where utilities for heat are included in the rent, and the household has paid an excess in utilities for heat in the last 12 months at the current address.
---Not Vulnerable Household	--A household that is not subject to the cost of heating.
Work Programs	Programs in designated counties that are designed to help the applicant/recipient find employment.
Work Release Funds	Funds issued to dependents from a prisoner who is employed.
Worker's Compensation	Benefits received due to an on-the-job injury.

**3300.03 COMMONLY USED ACRONYMS**

<b><u>Abbreviation:</u></b>	<b><u>Stands for:</u></b>
ABAWD	Able-bodied Adult Without Dependent
AS	Adult Services or Adoption Subsidy
A/R	Applicant/Recipient
AA	Aid to the Aged
AA-BD	Aid to the Aged, Blind, Disabled
AA-MA	Aid to the Aged – Medical Assistance (M-AA)
AB	Aid to the Blind
AB-MA	Aid to the Blind – Medical Assistance (M-AB)
AD	Aid to the Disabled
AD-MA	Aid to the Disabled – Medical Assistance (M-AD)
AOC	Administrative Office of the Court
ADH	Administrative Disqualification Hearing
AP	Absent Parent
APA	Administrative Procedures Act
APS	Adult Protective Service
ASVI	Alien Status Verification Index
BCIS	Bureau of Citizenship and Immigration Services
BEER	Beneficiary Earnings Exchange Report
BENDEX	Beneficiary Data Exchange
BH	Boarding Home
BUA	Basic Utility Allowance
C/S	Client Statement
CAA	Community Action Agency
CAP	Community Alternatives Program
DA	Disabled Adult
CC	Child Care
CD	Certain Disabled
CD-SA	Certain Disabled – Special Assistance
CF	Certain Foster Care
CFR	Code of Federal Regulations
CHS	Community Health Services
CIP	Crisis Intervention Program
CMV	Current Market Value
COBRA	Consolidated Omnibus Budget Reconciliation Act 1985
COC	Cost of Care
COLA	Cost of Living Adjustment
CP	Certification Period
CP&L	Carolina Power and Light
CPS	Child Protective Service
CSC	Clerk of Superior Court
CWEP	Community Work Experience Program
CWS	Child Welfare Services
DAC	Disabled Adult Child
DDS	Disability Determination Services
DEC	Developmental Evaluation Center
DHHS	Department of Health and Human Services
DMA	Division of Medical Assistance
DMH	Department of Mental Health
DMV	Department of Motor Vehicles
DOA	Date of Application
DOB	Date of Birth
DOC	Department of Corrections
DOT	Department of Transportation
DP	Data Processing
DPH	Department of Public Health

DRG	Diagnosis Related Groupings
DSB	Division of Services for the Blind
DSS (County)	Department of Social Services
DSS (State)	Division of Social Services
E&T	Employment and Training
EA	Emergency Assistance
EEOC	Equal Employment Opportunity Commission
EITC	Earned Income Tax Credit
EIS	Eligibility Information System
EOO	Economic Opportunity Office
ESC	Employment Security Commission
FAEP	Food Assistance and Energy Programs Representative
FC	Foster Care
FEMA	Federal Emergency Management Act (National Board Program, Emergency Food and Shelter)
FFP	Federal Financial Participation
FH	Foster Home
FNS	Food and Nutrition Service
FNSU	Food and Nutrition Services Unit
FRR	Financial Resource Report
FSA	Family Service Association
FSIS	Food Stamp Information System
FY	Fiscal Year
GA	General Assistance
GS	General Statutes
HH	Household
HHS	U. S. Department of Health and Human Services
HUD	U. S. Department of Housing and Urban Development
IC	Infants and Children
ICCA	Individual Child Care Arrangement
ICF	Intermediate Care Facility
ID	Identification Number or Card
IDA	Individual Development Account
IEVS	Income Eligibility Verification System
IHE	Inadvertent Household Error
IMC	Income Maintenance Caseworker
IMS	Income Management System
IMS	Income Maintenance Supervisor (Regional)
IPV	Intentional Program Violation
IRCA	Immigration Reform and Control Act
IRS	Internal Revenue Service
IV-D	Child Support Enforcement
IV-E	WFFA Foster Care and Adoption Assistance
LIEAP	Low Income Energy Assistance Program
LPR	Lawful Permanent Resident
LTC	Long-Term Care
LTR	Lawful Temporary Resident
M-AA	Medical Assistance to the Aged
M-AB	Medical Assistance to the Blind
M-AD	Medical Assistance to the Disabled
M-AF	Medical Assistance to the Families with Dependent Children
M-IC	Medicaid for Infants and Children
M-PW	Medicaid for Pregnant Women
M-RC	Medicaid - Reasonable Classification
M-RF	Medicaid for Refugees
M-SB	Medicaid - Special Assistance to the Blind
MA	Medical Assistance
MAABD	Medical Assistance - Aged, Blind, Disabled
MECCA	Medicare Catastrophic Coverage Act of 1988
MCI	Master Client Index
MR-DD	Mentally Retarded – Developmentally Disabled
N/C	No Change

NA	Non-Assistance
NCAC	North Carolina Administrative Code
NCGC	North Carolina General Code
NCGS	North Carolina General Statutes
NPA	Non-Public Assistance
OASDHI	Old Age and Survivors, Disability and Health Insurance (now RSDI)
OJT	On-the-Job Training
PA	Public Assistance
PE	Presumptive Eligibility
PIL	Poverty Income Level
PL	Public Law
PLA	Private Living Arrangement
PML	Patient Monthly Liability
PPA	Past-Paid Public Assistance
PRUCOL	Permanently Residing in the U. S. Under Color of Law
PRWORA	Personal Responsibility and Work Opportunity Reconciliation Act of 1996
PW	Pregnant Woman
QC	Quality Control
R/S	Representative's Statement
RC	Reasonable Classification
RDO	Register of Deeds Office
RF	Refugee
RR	Railroad Retirement
RSDI	Retirement, Survivors, Disability Insurance
SA	Special Assistance
SAA	Special Assistance for the Aged (S-AA)
SAB	Special Assistance for the Blind (S-AB)
SAD	Special Assistance for the Disabled (S-AD)
SAVE	Systematic Alien Verification for Entitlement Programs
SCD	Special Assistance for the Certain Disabled (S-CD)
SDX	State Data Exchange
SIS	Services Information System
SNAP	Simplified Nutritional Assistance Program
SO	State Office
SSA	Social Security Administration
SSI	Supplemental Security Income
SSN	Social Security Number
SUA	Standard Utility Allowance
SW	Social Worker
T/C	Telephone Call
TAD	Turn Around Document
TC	Transaction Code
TPQY	Third Party Query
TUA	Telephone Utility Allowance
UA	Utility Allowance
UI	Unemployment Insurance
UIB	Unemployment Insurance Benefits
USDA	United States Department of Agriculture
WFR	Work First Representative
VA	Veterans Administration
VR	Vocational Rehabilitation
WIA	Workforce Investment Act
WIC	Women, Infants, and Children
WP	Work Program
WR	Work Registration