DATE: April 10, 2006

SUBJECT: Outreach To Tell Clients of Upcoming Change

DISTRIBUTION: County Directors of Social Services

Medicaid Eligibility Staff

Special Assistance Eligibility Staff

Work First Eligibility Staff

I. INTRODUCTION

Current Medicaid policy does not require the applicant and recipient to provide proof of U. S. citizenship or identity. The 2005 Federal Deficit Reduction Act (DRA) changes this policy. Beginning July 1, 2006, the DRA mandates that all applicants for and recipients of Medicaid must provide verification of U. S. citizenship and identity. This includes Work First and State/County Special Assistance applicants.

The DRA requires outreach begin now to inform recipients and applicants of the upcoming requirement.

Medicaid policy and procedures for this new requirement are currently being developed and will be available in June 2006.

II. PRINCIPLE

At this time all staff who determine eligibility for Work First, Special Assistance, and all other Medicaid programs must begin informing the applicants/recipient that this requirement is forthcoming. You cannot tell them what documentation will be required as that is being researched and is not complete at this time. However, this will alert the applicants/recipient so they can begin thinking of what documents they have that may provide verification of U. S. citizenship. As a county you may develop and post a notice to augment this process.

Counties will be informed and provided a list of acceptable documentation as we confirm accepted documentation. At this time we know that certain documents such as a certification of naturalization (N-550 or N-570) will be accepted as verification of both citizenship and identity. Other documents will be accepted as either verification of citizenship or of identity. In this case two documents will be required, such as a birth certificate for verification of citizenship and another document such as a driver license for verification of identity.
III. EFFECTIVE DATE

This procedure is effective upon receipt.

If you have any questions, please contact your Medicaid Program Representative.

L. Allen Dobson, Jr., M.D., Assistant Secretary
For Health Policy and Medical Assistance

Sherry Bradsher, Director
Division of Social Services

Dennis W. Streets, Director
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