

# **CHANGE NOTICE FOR MANUAL NO. 05-02, Confidentiality**

**DATE:** August 9, 2001

**Manual:** FAMILY & CHILDREN'S MEDICAID

**Change No.** 05-02

**To:** County Directors of Social Services

**Effective:** September 1, 2001

## **I. BACKGROUND**

Requests for information about Medicaid clients from various individuals and agencies have been steadily increasing. Guidelines for confidentiality and release of client information have been issued in administrative letters, and subsequent interpretations have come from several different sources. The purpose of MA-3130, Confidentiality, is to provide manual policy on confidentiality and release of information from client records.

Please note that these rules apply to Work First and to the Special Assistance program, because an application for/receipt of these benefits is also an application for/receipt of Medicaid.

## **II. IMPLEMENTATION**

This policy is effective September 1, 2001, for all client records.

## **III. MAINTENANCE OF MANUAL**

Insert MA-3130 and Figure 1, effective 9/1/01.

If you have any questions regarding this material, please contact your Medicaid Program Representative.

Nina M. Yeager  
Director

[This policy material was researched and written by Jackie Franklin, Policy Consultant, Medicaid Eligibility Unit.]