

# **CHANGE NOTICE FOR MANUAL NO. 09-18, NOTICE AND HEARINGS PROCESS**

**DATE: December 17 2018**

**Manual: Aged, Blind, and Disabled Medicaid**

**Change No: 09-18**

**To: County Directors of Social Services**

## **I. BACKGROUND AND CONTENT OF CHANGE**

The Division of Health Benefits (DHB) has revised and updated Medicaid policy in order to provide clarity and/or corrections to previously published policy. These revisions are spelled out in section II below.

## **II. POLICY UPDATE**

### **A. MA-2420, Notice and Hearings Process policy has been revised/updated:**

1. The NCF-20023-NOTICE REGARDING THE STATUS OF YOUR APPLICATION FOR MEDICAID, procedures have been added.
2. DMA-5202C-ia/DMA-5202Csp-ia, Designation of the Authorized Representative Appendix C, form reference has been added.
3. Instructions for completing the manual DMA-5002/DMA-5002S, have been added. Instructions for the automated DMA-8108 will be added when it is implemented in NC FAST.
4. An applicant/beneficiary may request a hearing via the EPASS portal, procedures have been added.

### **B. MA-2420, Notice and Hearings Process, Expedited Hearing Request procedures have been added.**

An applicant/beneficiary has the right to request an expedited hearing if it is determined a hearing held on a standard schedule could jeopardize the individual's life, health or ability to attain, maintain, or regain maximum function. Instructions for Expedited Hearing Request procedures have been added.

### **III. EFFECTIVE DATE AND IMPLEMENTATION**

This policy is effective for applications and recertification currently in process.

If you have any questions regarding information in this letter, please contact your Operational Support Team Representative. (OST)

A handwritten signature in cursive script, appearing to read "Sandy Skille".

Dave Richard  
Deputy Secretary, NC Medicaid

