CHANGE NOTICE FOR MANUAL NO. 24-05, MAIL-IN APPLICATION SIGN FOR DSS LOBBY

DATE:  SEPTEMBER 16, 2005

Manual:  Family and Children’s Medicaid
Change No:  24-05
To:   County Directors of Social Services
Effective:  October 1, 2005

I. CONTENT OF CHANGE

MA-3200, Initial Contact, Figure 7A, is revised to provide the sample language that is required to be included on the sign posted in the local DSS lobbies that opt to provide Adult Mail-In Applications available in the lobby. A Spanish version revision of this form will be provided once translation is complete. This was inadvertently overlooked when completing the changes contained in Family and Children’s Change Notice No. 22-05.

II. EFFECTIVE DATE AND IMPLEMENTATION

This change is effective October 1, 2005.

III. MAINTENANCE OF MANUAL

A. Remove:  MA-3200, Figure 7A
B. Insert:  MA-3200, Figure 7A

If you have any questions, please contact your Medicaid Program Representative.

L. Allen Dobson, Jr., M.D., Assistant Secretary for Health Policy and Medical Assistance

(This material was researched and written by Charlotte Gibbons, Policy Consultant, Medicaid Eligibility Unit.)