



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Child Development and Early  
Education

**ROY COOPER** • Governor  
**KODY H. KINSLEY** • Secretary  
**ARIEL FORD** • Director

January 5, 2024

**Dear County Directors of Social Services and Local Purchasing Agencies**

**Letter Number:** SCCA DCDL 2024 – #01

**Attention:** Directors of County Departments of Social Services  
Directors of Other Local Purchasing Agencies  
Child Care Coordinators  
Other DSS Personnel who work with the Subsidized Child Care Assistance Program

**Subject:** **SCCA Program Newly Revised Application**

The purpose of this Dear County Director Letter is to communicate the newly revised SCCA Application. The new SCCA Application is available in both English and Spanish. Both forms are available on the Departments Policies and Manuals website at <https://policies.ncdhhs.gov/divisional/child-development/child-care-subsidy-services/forms>.

If you have questions about the information in this letter or other Subsidized Child Care Assistance Program questions, please contact your DCDEE TA Consultant directly or the Subsidy Policy Unit at [dcdee.subsidy.policy.help@dhhs.nc.gov](mailto:dcdee.subsidy.policy.help@dhhs.nc.gov).

Thank you for your continued trust in our program and services.

Sincerely,

A handwritten signature in cursive script that reads "Ariel S. Ford".

Ariel Ford

AF/LD

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION**

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